

Hong Kong College of Paediatricians

香 港 兒 科 醫 學 院



ANNUAL REPORT 2023/2024



Platform party of the 32nd Conferment Ceremony  
on 2 December 2023



The College Council and the Newly Admitted Fellows  
at the 32nd Conferment Ceremony on 2 December 2023

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## **OATH OF THE COLLEGE**

I, on being admitted as a Fellow of the Hong Kong College of Paediatricians, incorporated on the 8th May 1991, promise.

FIRST, that I shall preserve and maintain the privilege, liberties, jurisdiction and authority of the College.

SECOND, that I shall promote the welfare, prosperity and function of the College.

THIRD, that I shall promote and preserve unity, concord, amity and good order among the Fellows, Members and Associates of the College.

FOURTH, that so long I am a Fellow of this College I shall obey the laws and regulations of the College.

FIFTH, that I shall never divulge or publish anything that is acted or spoken, or proposed to be transacted, in any Meeting of the College or Council or their Committees without leave asked and obtained.

All the aforesaid articles I hereby promise to observe, as I desire to be held and respected an honest person.

\*\*\*\*\* The Council 2023/2024 \*\*\*\*\*

**President**

*Prof LAM Hugh Simon Hung San*

林鴻生教授

**Vice President**

*Dr WU Shun Ping*

胡信平醫生

**Hon. Secretary**

*Dr CHENG Wai Tsoi Frankie*

鄭偉才醫生

**Hon. Treasurer**

*Dr FONG Nai Chung*

方乃聰醫生

**Members**

*Dr CHAN Hin Biu*

陳衍標醫生

*Dr CHOW Chin Ying*

周展盈醫生

*Dr KWAN Yat Wah Mike*

關日華醫生

*Dr FUNG Lai Wah Eva*

馮麗華醫生

*Dr LEE Kwok Piu*

李國彪醫生

*Dr LEUNG Cheuk Wa Wilfred*

梁卓華醫生

*Dr LUK Chi Kong David*

陸志剛醫生

*Dr SO King Woon Alan*

蘇景桓醫生

*Dr TSE Wing Yee (Immediate Past President)*

謝詠儀醫生

**Co-opted Members**

*Dr CHENG James Wesley Ching Hei*

鄭正禧醫生

*Dr LEE Mun Yau*

李敏尤醫生

*Dr LEUNG Tze Ching Vincent*

梁子正醫生

*Prof LI Chi Kong*

李志光教授

**Hon. Legal Advisor**

*Mr Kenneth SIT*

薛海華律師

**Auditor**

*Walter MA & Co.*

馬景華會計師樓 (1 January 2024 to 31 March 2024)

*Dick Cheng & Co.*

鄭念邦會計師行 (1 April 2024 to 29 November 2024)

## Message from the President

As my tenure as College President draws to a close, I must first acknowledge the immense support that I have received over the past three years from the College Council, Committees, Subcommittees and Working Groups, as well as our administrative staff. Without these dedicated colleagues, none of the College activities and achievements detailed in this annual report would have been possible. Despite ongoing challenges, we have continued to make significant progress to improve College operations and advance paediatric training this year.

As Office Bearers who were voted in to our posts on an election policy, we have been mindful to examine our progress on the commitments that we had originally made related to the Medical Registration Ordinance amendment, the Hong Kong Children's Hospital, the curriculum review, community paediatric training, the impact of falling patient numbers, continuing medical education, and engagement enhancement.

Our field continues to expand at an exponential rate, and it is more important now than ever for us not only for us to ensure that paediatricians are equipped with the core competencies of our profession, but also to nurture lifelong learners adept at critiquing information and continuously updating their skills. Although initiated some years ago, the transition of our College towards a competency-based curriculum achieved an important milestone this past year with the endorsement of our new curriculum by our College and the Hong Kong Academy of Medicine. The new curriculum is set to take effect from July 2025 onwards and brings with it an updated approach to medical education, including the application of learner-centred formative assessment tools and an additional focus on faculty development. Our College conducted roadshows to the training centres, open fora for our Fellows and trainees, and will continue to organise medical education courses to train our trainers. The leadership of Dr SP Wu, our Vice President in his roles as Education Committee chair, curriculum review working group co-chair and College representative to the Academy Education Committee, has been critical to the success of these initiatives.

As our College has expanded and developed over the past few decades, many of our operational systems have remained unchanged. This year has also seen the completion of several major revamps. Our Articles of Association document was rewritten and modernised not only to comply with the latest requirements of Hong Kong's Companies Ordinance, but also to redefine many College governance structures and operational procedures. For example, we can now conduct a far wider range of College operations via electronic means whenever necessary. The revamp has also enabled us to review and update the terms of

reference of the Standing Committees (see Appendix I). Another important revamp has been the continuing medical education guideline. The scope of recognised activities has been expanded, and the administrative procedures have been streamlined.

This year has also been the first year when our newly launched electronic portfolio system has been connected to the Academy Fellow nomination system to improve the digital transfer of training information from the College to the Academy. Under Dr NC Fong, our Honorary Treasurer's leadership, our College's finances have remained healthy despite inflationary pressures as well as increased expenses related to electronic platforms. He has also enabled several electronic banking services to improve not only the College's administrative efficiency, but also the convenience of our Fellows and trainees.

With the change in paediatric healthcare landscape, including falling deliveries, change in population structure and the changes in conditions presenting to the paediatrician, we have explored many potential solutions. With a transition to a competency-based curriculum, we become less dependent on volume of workload to ensure that paediatric training is sufficient. A working group under the Committee for Subspecialty Boards also completed its review of the feasibility of training programmes in "subspecialty-interests" to more closely match training programmes with the general paediatric service needs. Currently no subspecialty interest groups have expressed interest to initiate such a programme, however this remains a possibility to fill gaps in training if they arise, including in the field of community paediatrics.

The changes laid out in the Medical Registration Ordinance amendment have been in place for the past few years. Our College has finalised the relevant documents, including the certificate of specialist qualification (CSQ), which have in turn been endorsed by the Academy. We have continued to diligently safeguard the standards of non-locally trained doctors who enter our healthcare system through the new pathways.

To enhance engagement, we have hosted open meetings, symposia and roadshows both in person as well as via electronic means. These two years under Dr SP Wu, we have doubled the number of Paediatric Updates organised, organised our Annual Scientific Meetings independently to focus more on our Fellows and trainees, and worked with The Hong Kong Paediatric Society and the Hong Kong Paediatric Nurses Association to host the Update Series on Child Health. We have elevated the Young Fellows Subcommittee to the Young Fellows Committee, i.e., Standing Committee status, to reflect our commitment to the engagement of young Fellows. None of these tasks would have not been possible without the steadfast support of our College's administrative team, led by Dr Frankie Cheng, our Honorary Secretary.

Although we never seem to have enough time to complete all the tasks at hand, I take to heart the wisdom of Prof TF Fok as he wrote the final message of his Presidency in the 2005-2006 annual report. With “the College standing on firm ground” and “running smoothly, the need for Presidents to serve for more than one term is considerably diminished”. Further, he wished to “let other more capable colleagues in the College to assume leadership”. His words echo true almost twenty years later, and I strongly believe that while our team has successfully strengthened the foundations upon which our College discharges its functions, it is indeed time for a new team to lead the College. I am delighted that Professor YF Cheung, who is firmly in the category of significantly-more-capable-colleague, has decided to take up the Presidency and lead our College for the next few years. He is joined by an excellent team of Office Bearers.

It has been a great honour and privilege to serve as your College President for the past three years. I hope that I have met the expectations of those who voted for my team in 2021 and exceeded the expectations of those who did not. I look forward to a smooth transition to the new leadership and have no doubt that our College will continue to thrive and successfully rise to the challenges of the future.

**Prof LAM Hugh Simon Hung San**  
**President**

# Council's Report

## Annual General Meeting 2023

The 32<sup>nd</sup> Annual General Meeting of the Hong Kong College of Paediatricians was held on 2 December 2023 at Lim Por Yen Theatre of the Hong Kong Academy of Medicine Jockey Club Building. The minutes of the 31<sup>st</sup> AGM held on 3 December 2022 was adopted without amendment. The 2022-2023 Annual Report of the College was received and approved unanimously. The Income and Expenditure Account of the College for the financial year ending on 31 March 2024 was received and approved.

There were five (5) vacancies of Council Members for the term 2023 to 2026. Notice of invitation of nominations for Council Members was sent out to all Fellows on 29 August 2023 and as at close of nomination on 10 October 2023, the College had received five (5) nominations for the five vacant posts of Council Member. Dr CHAN Hin Bui, Dr CHOW Chin Ying, Dr FUNG Lai Wah Eva, Dr LEUNG Cheuk Wa Wilfred and Dr KWAN Yat Wah Mike were elected as Council Members for the years 2023 to 2026.

The subscription fees for Fellows, Overseas Fellows, Members, Overseas Members and Associates would remain as last year, i.e. HK\$2,300 for Fellows, HK\$1,150 for Overseas Fellows, HK\$1,500 for Members, HK\$750 for Overseas Members and HK\$800 for Associates. Fellows, Members and Associates over the age of 65 before 1<sup>st</sup> January of the year will be exempted from paying the annual subscription fee.

Kenneth Sit, Solicitors was re-appointed as Honorary Legal Adviser for the Hong Kong College of Paediatricians for the coming year. Walter Ma and Company was re-appointed as the Auditor, however, due to the retirement of the owner of Walter Ma & Company, Dick Cheng and Company has been appointed as College's auditor until the 2024 Annual General Meeting.

The Annual General Meeting was followed by the Admission Ceremony of New Members and Conferment Ceremony of New Fellows.

During the year 2023-2024, six Council Meetings were held in which all Standing Committees (Accreditation, Education, Examination, House, Membership, Professional & General Affairs and Review Committees), Committee for Subspecially Boards, IT and Young Fellows Committees as well as the Hong Kong College of Paediatricians Foundation made their reports to the Council.

### **Extraordinary General Meeting (EGM)**

There was no EGM convened in June 2024. Five new Fellows who passed the Exit Assessment in December 2023 were admitted and endorsed by College Council in the 209<sup>th</sup> Council Meeting on 19 March 2024.

### **Supporting the Hong Kong Academy of Medicine (HKAM)**

Being a constituent College, we continue our conscientious support to the Academy in full capacity. Both Prof Simon Hugh LAM Hung San and Dr CHAN Hin Biu Bill had joined the eHKAM LMS Task Force as representatives of the College to return feedback on the project progress.

The Academy established the Young Fellows Chapter in 2017 to engage representatives from 15 Academy Colleges in various activities and affairs for deeper understanding of the Academy's objectives and work. Dr LAW Yuet Ho Vivian and Dr POON Wing Yiu Sarah were appointed to represent our College in the HKAM Young Fellows Chapter for the term 2024-2025.

The HKJC Innovative Learning Centre for Medicine (ILCM) had developed the Learning OnLine (LOL) Educator Course from Course 6 to Course 8 in 2024 to support the strategy of the Academy in promoting E-learning. The College helped promote the courses to College members by e-blast.

### ***Academy Council Dinner***

The Academy invited Colleges to nominate young Fellows who had made special achievements to join the Academy Council Dinner. Our College's Best Dissertation Prize winner in 2023 - Dr LAU Hoi Ying Sharon and the Vice Chairperson of the Young Fellows Committee of the Hong Kong College of Paediatricians - Dr CHOW Chit Kwong were nominated as Distinguished Young Fellows and were recognised at the Academy Council's annual dinner.

### **Training in Paediatrics and the Accreditation of Training**

#### ***Changes in training centres***

Hong Kong Children's Hospital developed the second training team for their 16-bed PICU based on the proven satisfactory training materials for the paediatric trainees.

There is administrative merging of the two paediatric departments of Tseung Kwan O Hospital and United Christian Hospital under one cluster COS. The two units will operate independently as two training institutions for the foreseeable future.

The Clinical Genetics Service Unit (CGSU) of Hong Kong Children's Hospital was renamed as Department of Clinical Genetics on 6 June 2024.

### **Accreditation Standard of non-College Fellows to become Paediatric Specialty Trainers**

Both the College Council and the Academy Education Committee endorsed the proposed criteria for the accreditation of Paediatric Specialists who are not College Fellows to become Paediatric Specialty trainers in the 209<sup>th</sup> Council meeting on 19 March 2024 and in the 288<sup>th</sup> AEC meeting on 7 May 2024 respectively.

### **Committee of Subspecialty Boards (CSB)**

#### ***Update of CSB membership 2024***

Dr LUK Ho Ming replaced Dr Ivan LO as the chairperson of the Genetics & Genomics (Paediatrics) Subspecialty Board. Dr LEE Kwok Piu and Dr LEE Tsz Leung replaced Dr SHEK Chi Chiu as representatives of Coordinating Committee (Paediatric) in Hospital Authority. Dr SO Chi Tak Enoch replaced Dr Janice CHOW and Dr Wilson CHAN as Young Fellows Committee representative in the CSB.

#### ***Application of Accreditation of Paediatric Cardiology (PC) Subspecialty***

College received the application of accreditation of Paediatric Cardiology as one of the Paediatric subspecialties in Hong Kong in October 2023. The application is at the stage of accreditation of potential training units, assessment of eligibilities of potential first fellows and formation of provisional subspecialty board.

#### ***Application of Quotable Qualification in Paediatric Subspecialty***

Fellows who have gone through the structured training according to the curriculum and passed the Exit assessment are eligible to quote that qualification in the subspecialties. The College will assist the application of the Fellow by verifying the training received in our College.

The Medical Council of Hong Kong communicated with our College on the title of quotable qualification of the subspecialty which is recognised by our College will hold a unified nomenclature as “**Certificate of Subspecialist Accreditation in Paediatric (*name of subspecialty*)**”.

#### ***Programme of Paediatricians with Special Interest (PSI) and Programme of Advanced Paediatrics (PAP)***

Consultative forums were held to collect opinions from Chiefs of training centres, training supervisors, young Fellows, as well as higher and basic trainees who did not reach a

consensus of majority to indicate a strong demand for developing this alternative training pathway. The Council agreed in its 208<sup>th</sup> Meeting on 30 January 2024 that curriculum review and subspecialty development would be placed at the top of the agenda at this stage.

## **Education and Professional Activities**

### ***Curriculum Review***

Council endorsed the Curriculum Review Proposal (dated 8 May 2023) encapsulating the principles of competency-based medical education which will undergo review on a regular basis.

Further to the Curriculum Review Work Group meeting on 18 March 2024, a total of 14 physical engagement meetings for trainers and trainees took place across all training centres in May and June 2024, while two online engagement meetings were also held in July 2024 with target for new trainees.

### ***Annual Scientific Meeting 2024***

The 2024 Annual Scientific Meeting themed *The Frontiers in Paediatrics* was packed with insightful sessions covering topics of Paediatric Training in respiratory medicine, intensive care, nephrology and endocrinology. Paper presentations of the winners of the Best Dissertation Prize and the Best Young Investigator Prize are part of the half-day afternoon programme.

### ***Basic Medical Education Course (BMEC)***

Basic Medical Education Course comprising a half-day Zoom meeting and a full-day physical workshop for a class size of 24 participants was organised in June 2024.

### ***Faculty Development***

A special training workshop '*Workplace-based Training from MRCPCH to a Paediatrician*' with two examiners from RCPCH as key facilitators for 41 participants was conducted on 15 March 2024. Topics delivered embracing adult learning theory, feedback literacy and clinical reasoning ability.

### ***2024 Paediatric Updates***

Four Paediatric Updates focusing *Rashes in Children*, *Suicide and Self-Harm in Young Persons*, and *Functional Neurological Disorders* were organised in 2024 with high attendance rate.

### ***Update Series on Child Health***

One of our flagship educational events which has been jointly organised by our College, the

Hong Kong Paediatric Society and the Hong Kong Paediatric Nursing Association was held this year. The three physical talks were well attended and received excellent feedback.

## **CME**

The declaration terms related to educational materials without involving commercial elements under the Academy's *Guidelines for handling commercial influence in CME accreditation declaration form for CME organisers* has been incorporated in both the CME application forms of our College's and iCMECPD's.

In order to facilitate the return of CME activities attendance sheets from the event organisers, a series of follow-up actions including email reminder disseminations and regular updates on an online attendance sheet returns report was created for easy tracking by event organisers and the CME attendees.

## **Examinations**

The Examination Committee underwent changes in membership during the mid-2024. Dr CHAN Hin Bui Bill, Prof. CHEUNG Yiu Fai and Dr LEE Wai Hong stepped down from the Committee. While Dr BAO Julianna, Dr Stella CHIM, Dr FONG Nai Chung, Dr FUNG Lai Wah Eva, Dr KO Wai Tai and Dr Shirley WONG were invited to join the committee as the new co-opted members.

A total of ten examinations/ assessments were held, including three Foundation of Practice, and Theory & Science (FOP/TAS) and three Applied Knowledge in Practice (AKP) theory Examinations, two MRCPCH Clinical Examinations, and two Exit Assessments.

The MRCPCH Clinical Examinations in March and October 2024 were successfully conducted with real patients in the short clinical stations. Our College expressed deep gratitude to the host examiners for their meticulous organisation and providing the venues at their respective hospitals for the examinations. The Exit Assessment in June 2024 was held as scheduled.

Two new MRCPCH examiners (Dr WONG Lap Ming and Dr SIU Kiu Lok) were trained and qualified in 2023/2024.

## **House Committee**

Two new Administrative Officers joined the Secretariat to succeed the departed staff.

Due to the increasing use of online platforms for administrative operation, supporting College's website management and onboarding process of EPS have become part of the Secretariat's role.

Given that the Committee of Subspecialty Boards (CSB) will need a new module to process the training record and approval on the E-Portfolio System (EPS) platform, an advisor for IT Subcommittee, Mr Thomas LO Shek Fai, was appointed to overlook the EPS and to construct the new subspecialty module. Dr CHENG Chun Fai and Dr James CHENG have been working with Mr LO on the content and functionalities of the new subspecialty EPS module.

### **Review Committee**

Dr SO Lok Yee was appointed as the chairperson of the Review Committee on 18 March 2024 and Dr CHANG Kan is the Honorary Secretary. The Committee will consist of at least 3 members to handle appeals and complaints.

### **Community Participation in Issues of Child Health Interests**

The College had served as a supporting organisation for the events of (i) *2024 HKPADS Paediatric Dermatology Symposium* on 16 to 17 March 2024; (ii) *Children's Cancer Foundation Jockey Club Children's Palliative Care Project* on 27 April 2024; (iii) *CU Allergy Week 2024* on 7 to 20 July 2024; (iv) *International Normal Labour and Birth Research Conference 2024 (NBC 2024 HK)* on 28 to 30 October 2024; (v) *27<sup>th</sup> HKSPRA Annual Scientific Meeting* on 13 October 2024; (vi) *Lunch Webinar Series on Population Health Survey 2020-22* on 10 October 2024; (vii) *11<sup>th</sup> Asian Congress of Paediatric Infectious Diseases (ACPID 2024 HONG KONG)* on 13 to 15 Dec 2024; (viii) *Joint Recommendation Statement on Prevention of Vitamin D Deficiency among Infants, Young Children and Pregnant Women* in 2024; and (ix) *Breastfeeding Symposium 2024*.

The annual NRP in Ningxia project took place on 9 to 10 October 2023, with a total of 98 participants from 70 hospitals with deliveries joined the NRP course at the Medical University of Ningxia General Hospital.

Xinyang in Henan Province was selected as a hub for the 2024 NRP training centre for the coming 3 years. On behalf of our College, the Hong Kong College of Paediatricians Foundation had signed a memorandum of understanding on NRP training for the period of 2024 to 2026. There were 15 instructors from the Hong Kong team pairing with the teachers in Xinyang and Henan to participate in the teaching for around 120 participants on 20 to 21 May 2024.

The Foundation held its 26<sup>th</sup> AGM on 10 July 2024 at Marco Polo Hong Kong Hotel, 10 Exco members were nominated and elected *ipso facto* for the term 2024-2026. Prof Jason CS YAM, Vice President of Hong Kong Ophthalmological Society (HKOS), was invited to deliver the topic of *Common Eye Problems in Children* for the scientific talk. There were 108 attendees (55 from on-site and 53 from online) joining the talk and more than 90 guests joined the annual dinner.

The Professional and General Affairs Committee has been collaborating with various Paediatric subspecialty societies to disseminate updated information on clinical practice and management to College members. In 2023-24, a number of clinical guidelines had been updated under the sub-headings of *Hong Kong Paediatric and Adolescent Dermatology Society*, *Hong Kong Society of Paediatric Gastroenterology, Hepatology and Nutrition*, *Hong Kong Paediatric Haematology and Oncology Study Group* and *The Hong Kong Society of Paediatric Respiriology and Allergy*.

With a vision of continuous promotion of Paediatric health education to the public, PGAC had continued its cooperation with the Radio Television Hong Kong to hold the fifth series of live interview programme "香港兒科醫學院系列 V" at RTHK1 《精靈一點》 on the first Tuesday (14:00-15:00) of each month for radio only session, and the first Monday (13:00-14:00) of each month for a TV + Radio session. The series of 2024 has been delivering successfully from 2 January to 12 December 2024.

The Annual Social Function this year was arranged as an outing activity 'Fun Day Tour in Sha Tau Kok' on 13 October 2024.

## **Membership**

As of September 2024, our College had 728 Fellows, 29 Overseas Fellows, 97 Members, 2 Overseas Members and 94 Associates, making a total membership of 950.

## **Young Fellows**

The Young Fellows Committee serves as an important platform for young Paediatricians to voice out their ideas and opinions with regards to our College's development.

A total of 16 nominations were endorsed by the Council to join the Young Fellows Committee for the term 2023-2025. Members have been distributed to 5 subgroups namely professional development, community engagement, social function, external affairs and social image. Some of the young Fellows had engaged in organising and proposing session topics for the 2024 Annual Scientific Meeting.

Members from the YFC had participated in various community events including delivering talks for the Health Play Day and Carnival for the VTC project, attending as guest speakers in the Hong Kong Medical Association Youth Committee Career Seminar 2024 and the Career Talk on 2025/26 HA Resident Training Program to promote the Paediatric specialty.

On 2 November 2024, a social function "KamCha HK Style Milk Tea Workshop" was organised for 14 participants including the College colleagues and families.

### **Hong Kong Journal of Paediatrics**

For our "House Journal" that we publish in partnership with The Hong Kong Paediatric Society, Prof CHAN Chi Fung Godfrey is the Chief Editor leading this popular publication platform for local and overseas Paediatricians. The College expressed great gratitude to Prof CHEUNG Yiu Fai for his unwavering contributions in leading the Journal over the past few years.

### *Acknowledgement*

Our Council would like to express the sincerest thanks to all the Chairpersons, Honorary Secretaries and Members of all the Standing Committees, Subcommittees and Working Groups, the Committee for Subspecialty Boards, the Assessment and Vetting Subcommittees of Subspecialty Accreditation, and the Hong Kong College of Paediatricians Foundation for their dedicated leadership and unfailing contributions.

Our Council is not only grateful to our administrative staff for their dedicated and efficient services, but also thankful to the Training Centres' Chiefs of Service, Training Supervisors and Trainers, the course directors and instructors for the Specialist Training Course in Paediatrics namely Child Protection Course, Safe Sedation Course, NRP, PALS and Paediatric Palliative Care Courses, as well as all the examiners for their support in the Intermediate/MRCPCH and Exit Assessment, and all invited speakers of the College-held educational programmes.

Last but not least, the Council would like to express our heartfelt gratitude to Mr Kenneth SIT, our honorary legal advisor for his great contribution in the College's Articles of Association revamp exercise and Dick Cheng and Company, our auditor for their invaluable contributions to the College.

**Dr CHENG Wai Tsoi Frankie**  
Honorary Secretary

## **Hon. Treasurer's Report**

The financial status of the College remains stable. The main revenues are annual subscription, fee of examination and mandatory courses while major expenditure are staff salary, College office management fee, scientific congress and annual general meeting. With fewer trainees, College will adopt a more stringent management of annual budget to achieve a balance.

I would like to take this opportunity to thank Mr Keung and Ms Daris Suen from Dick Cheng & Co. for their continued assistance in the preparation of the auditor's report for our financial statement this year.

**Dr FONG Nai Chung**  
Honorary Treasurer

# Standing Committees

## Accreditation Committee's Report

Chairperson:	Dr TSE Wing Yee Winnie
Honorary Secretary:	Dr CHAN Tsz Wang Louis
Ex-officio Member:	Dr WU Shun Ping Nick
Members:	Dr CHAN Chi Man Victor
	Dr CHENG Chun Fai
	Dr CHOW Chin Ying Janice
	Dr FUNG Cheuk Wing
	Dr FUNG Lai Wah Eva
	Dr KWAN Yat Wah Mike
	Prof LAM Hugh Simon Hung San
	Dr LEUNG Chik Wa Paul
	Prof LI Chi Kong
	Dr LI Ka Wah
	Dr WONG Wai Chun Sammy

### 1. Meetings

Four meetings were held during the period from November 2023 to August 2024 (158<sup>th</sup> to 161<sup>st</sup> meetings dated 7 Nov 2023, 6 Feb 2024, 7 May 2024, 13 August 2024).

### 2. Membership

Dr TSE Wing Yee Winnie was re-appointed as Chairperson of Accreditation Committee (AC) for the term 2024-2026.

Prof Godfrey CHAN resigned from AC membership. Dr TSE expressed sincere gratitude to Prof CHAN for his tremendous contribution and support to the AC for over a decade. Dr FUNG Cheuk Wing replaced the position from January 2024.

Anticipating an increasing workload, Dr CHOW Chin Ying Janice was invited to join Dr CHAN Chi Man Victor on the Subcommittee of Individual Training to handle applications for retrospective accreditation and certification for specialist registration/ qualification. Meanwhile, Dr LI Ka Wah will be working with Dr Paul LEUNG to manage the hospital's yearly return.

### 3. Update of AC Guidelines

The updated AC Guidelines was uploaded to the web on 7 May 2024.

Highlights of the updated items:

7.12 All accredited Training Institutions should submit to the Accreditation Committee the following information yearly:

9.4 Application and supporting documents should be submitted via e-portfolio system (eps) instead of in paper form or through email.

*(Please see “Prospective & final application Retrospective application Guidelines Version 30012024”)*

9.7.7 A designated Training Supervisor or trainer of that training institution is accountable for uploading the non-paediatric trainer’s assessment record to e-portfolio system (eps) stating a remark of “for and on behalf of” that specific College’s trainer.

*(Please see “Prospective retrospective applications - input by non paed non local trainers”)*

9.7.8 Upon completing the elective training, the trainee must apply for definitive accreditation of the training and submit all the required training documents.

*(Please see “Retrospective Accreditation Application Modes of accessing the retrospective application”)*

### 4. Accreditation Activities in General Paediatric Training for the year 2023-2024

#### 4.1 Standardising Criteria for Overseas Paediatric Experts to become College Trainers

The criteria of trainer applications from overseas experts in Paediatrics was endorsed by Council 19 March 2024. Details are as follows:

HKCPaed path	Criteria for overseas paediatric expert non-College Fellow)
Eligibility for basic trainer 1. College Fellow; 2. In full time paediatric practice	Eligibility for basic trainer 1. CSR/ CSQ qualifications; 2. In full time paediatric practice
Eligibility for higher trainer 1. College Fellow; 2. 3 years of experience in an accredited institution; 3. In full time paediatric practice.	Eligibility for higher trainer 1. CSR/ CSQ qualifications; 2. 3 years equivalent experience in clinical supervision: a) basic trainer experience in Hong Kong; or b) consultant level or above with clinical supervisory responsibilities; or c) clinical associate professor level or above with clinical supervisory responsibilities. 3. In full time paediatric practice.

#### **4.2 Fractional Work Arrangement (FWA)**

It was agreed to standardise the criteria of FWA implementation for both basic and higher trainees of our College as follows:

- i. Maximum training period: 6 years of basic and 6 years of higher training;
- ii. FWA: Minimum 18 working hours per week excluding lunch hour and on-call duties; this will be counted as 0.5 full-time equivalent (FTE). Any work pattern over 18 hours per week will only be accredited as 0.5FTE. That is, 2 months of FWA will be accredited as 1 month of full time training;
- iii. FWA: at least 2 on-call duties per month with 1 outpatient clinic session per week.

#### **4.3 Fellowship nomination to HKAM via e-platform (EPS)**

With effect from 28 October 2024, HKAM requires all fellowship nominations to be submitted electronically. The EPS platform is fully compatible with the HKAM nomination system.

#### **5. Accreditation of Trainers**

A total of 21 new Basic trainers and 9 new Higher trainers were accredited during this period.

#### **6. Conclusion**

The Accreditation Committee appreciates the continued support of all colleagues and extends sincere thanks to the training supervisors, trainers, and trainees for the timely submission of all relevant training information.

**Dr TSE Wing Yee Winnie**  
Chairperson, Accreditation Committee

## **Committee for Subspecialty Boards's Report (2023 - 2024)**

The Committee for Subspecialty Boards was formed in July 2013 to assist the Director of Subspecialty Boards to handle the accreditation and running of all paediatric subspecialties. Its operation is governed by Section 10 of the College Byelaws (Subspecialty Affairs). After endorsement of the revised Article of Association in 2024, CSB has become one of the standing committees of the College Council (Item 3.2 of 30<sup>th</sup> CSB meeting).

### **Membership of Committee for Subspecialty Boards and its Subcommittees**

The term of service for the Director of Subspecialty Boards (CSB) of the Committee for Subspecialty Boards (CSB) was renewed at the 31<sup>st</sup> Committee for Subspecialty Boards Meeting on 3 November 2022 and was endorsed at the 201<sup>st</sup> Council Meeting on 22 November 2023, with Prof LI Chi Kong leading the CSB as Director and the membership as follows:

	<b>Post</b>	<b>Name</b>
1	Director of Subspecialty Boards	Prof LI Chi Kong (wef 14 Jan 2020 first term, 4 Jan 2023 second term)
2	Hon Secretary of the CSB Nominated by Council to join CSB	Dr CHENG Wai Tsoi Frankie (wef 1.1.2022 as agreed with the new OBs)
3	Chair of Accreditation Committee	Dr TSE Wing Yee Winnie
4	Chair of Education Committee / designate	Dr WU Shun Ping
5	Chair of Examination Committee / designate	Dr SO King Woon Alan*
6	PIAID Subspecialty Board/designate	Dr KWAN Yat Wah Mike (Chair) (wef 1.1.2019 first term, 1.1.2022 second term)
7	DBP Subspecialty Board/designate	Dr LEE Mun Yau Florence (Chair) (wef 1.6.2019 first term, 1.6.2022 second term)
8	PN Subspecialty Board/designate	Dr FUNG Lai Wah Eva (Chair) (wef 1.11.2022)
9	PRM Subspecialty Board/designate	Dr LAM Shu Yan David (Chair) (wef 1.6.2022)
10	GGP Subspecialty Board/designate	Dr LUK Ho Ming (Chair) (wef 1.1.2024)
11	PE Subspecialty Board/designate	Dr BUT Wai Man Betty (Chair) (wef 1.5.2019 first term, 1.6.2022 second term)

12	PHO Subspecialty Board/designate	Dr CHIANG Kwok Shing Alan (Chair) (wef 1.8.2022)
13	HA COC Chairpersons	Dr LEE Kwok Piu (wef 1.2024) Dr LEE Tsz Leung (wef 1.2024) (either one will attend the meeting)
14	Representative of DH in Paediatrics	Dr LIU Ka Yee Stephenie (wef 4.7.2022)
15	HKU Chair of Paediatrics/designate	Dr LEE Pui Wah Pamela (Designated by Prof LEUNG Wing Hang wef 22.8.2022)
16	CUHK Chair of Paediatrics/designate	Prof LI Albert Martin (wef July 2020)
17	Fellow from Private Sector	Dr LAU Ka Fai Tony (wef 14.1.2021)
18	Fellow from Private Sector	Dr Alfred TAM (wef 1.3.2022)
19	Senior Fellow Representative	Dr William WONG (wef 1.3.2022)
20	Representative of Young Fellows	Dr SO Chi Tak Enoch (delegated by the Young Fellows Committee) (wef 1.1.2024)
21	Nominated by Council to join CSB	Prof LAM Hung San Simon (wef 1.1.2022 as agreed with the new OBs)

**Total: 21 Members.**

- 1) *If a member has overlapping roles, he/she can take one role, and designate another representative for the other roles. \*[Ref: members with overlapping posts at above list]*
- 2) *CSB can co-opted members to form the Vetting Subcommittee and Assessment Subcommittees to look after new subspecialty applications. CSB can also co-opt other members*

**Progress of Work in Year 2023 – 2024**

The CSB held 4 meetings during the period from Sep 2023 to Sep 2024 as follows:

- 35<sup>th</sup> MS TEAMS Meeting of Committee for Subspecialty Boards dated 2 Nov 2023
- 36<sup>th</sup> MS TEAMS Meeting of Committee for Subspecialty Boards dated 4 Jan 2024
- 37<sup>th</sup> MS TEAMS Meeting of Committee for Subspecialty Boards dated 11 Apr 2024
- 38<sup>th</sup> MS TEAMS Meeting of Committee for Subspecialty Boards dated 4 Jul 2024

Under the CSB, there are Vetting Subcommittee and Assessment Subcommittee formed specifically for each new subspecialty application. Each application is evaluated by the **Vetting Subcommittee** to check that all required documents are in order and that the proposed programme is ready to commence the accreditation process. The Vetting Subcommittee would usually be chaired by the Honorary Secretary of the CSB. All

applicants for First Fellows of a new subspecialty would be evaluated by the External Assessor with the assistance of the **Assessment Subcommittee**. The Assessment Subcommittee would usually be chaired by our College President.

## I Subspecialty Accreditation

There are currently seven College-accredited paediatric subspecialties, namely

- Paediatric Immunology, Allergy and Infectious Diseases (PIAID)
- Developmental-Behavioural Paediatrics (DBP)
- Paediatric Neurology (PN)
- Paediatric Respiratory Medicine (PRM)
- Genetics & Genomics (Paediatrics) (GGP)
- Paediatric Endocrinology (PE)
- Paediatric Haematology & Oncology (PHO)

### Trainers and Trainees Status of the Subspecialties

	Subspecialty	PIAID	DBP	PN	PRM	GGP	PE	PHO	TOTAL
1	Date of commencement of training programme	1/6/2013	1/12/2013	1/7/2014	1/4/2017	1/7/2018	2/1/2020	1/1/2023	/
2	Number of subspecialty trainees admitted to the Training Programme	16	11	34 (+1 pending approval)	20	6	19	7	113 (+1 pending approval)
3	Number of drop-out trainees	3	0	0	1	0	3	1	8
4	Number of subspecialty trainees completed training	7	9	16	8	2	7	0	49
5	Number of Trainees under training	6	2	18	11	4	9	6	56
6	Number of Subspecialty Fellows (First Fellows + Subspecialty Trainees completed training)	20 (17+3)	38 (29+9)	47 (36+11)	44 (36+8)	7 (5+2)	30 (23+7)	22 (21 FF + 1 Remedial)	208
7	Number of Accredited Trainers	11	13	23	13	3	7	9	79

Remark: updated on 2 September 2024

## 1 Activities of the Subspecialty of Paediatric Immunology, Allergy and Infectious Diseases (PIAID)

### 1.1 The Membership of PIAID Subspecialty Board from January 2022 to December 2024:

	<b>Name</b>	<b>Post</b>
1	Dr KWAN Yat Wah Mike	Chairperson
2	Dr WONG Sung Chih Joshua  Dr LAM Cheuk San, Ivan	Hon Secretary, Co-opted Member (1.1.2022 – 29.2.2024)  Hon Secretary, Co-opted Member (1.3.2024 – 31.12.2024)
3	Dr CHAN Wai Hung	Member
4	Dr CHONG Chun Yin	Member
5	Dr LEE Pui Wah Pamela	Member
6	Dr LEUNG Sze Yin Agnes	Member
7	Dr CHEONG Kai Ning	Co-opted Member

Dr Joshua WONG has stepped down from the current position of Honorary Secretary in the subspecialty board from 29<sup>th</sup> February 2024. Dr Ivan LAM was appointed to be the new Honorary Secretary as a co-opted member of the subspecialty board from 1<sup>st</sup> March 2024 to the end of the current terms.

### 1.2 All trainees have not yet finished their training in 2024, therefore no PIAID subspecialty Exit assessment was held this year.

### 1.3 The next re-accreditation exercise for 4 training centres (QMH, QEH, PMH, PWH) and BMT unit of HKCH will be due in November 2027.

### 1.4 Trainer updates:

- Number of active trainers: 11
- Dr LEUNG Sze Yin Agnes (PWH) and Dr SOU DA ROSA DUQUE Jaime (QMH) were promoted to trainer with effective from January 2024, endorsed by college council.
- Dr WONG Sung Chih Joshua (PMH) stepped down from trainer status in PMH from 29<sup>th</sup> February 2024. With the endorsement of CSB and the College Council, Dr LAM Cheuk San Ivan (PMH) was promoted to be the trainer in PMH under the supervision of Dr Mike KWAN effective from 29 May 2024 to fulfill the trainer to trainee ratio requirement.

### 1.5 Trainees' status

- Number of active trainees: 6

## 2. Activities of the Subspecialty of Developmental-Behavioural Paediatrics (DBP)

### 2.1 Membership of DBP Subspecialty Board (June 2022 – May 2025)

	<b>Name</b>	<b>Post</b>
1	Dr LEE Mun Yau Florence	Chairperson
2	Dr CHAN Ying Ting Purdy	Honorary Secretary
3	Dr LEUNG Sze Lee Shirley	Board Member
4	Dr LIU Ka Yee Stephenie	Board Member
5	Dr TSO Wan Yee Winnie	Board Member
6	Dr CHAN Wai Yin Cyrus Dr CHOW Chin Pang	Co-opted Member (Jun 2023 – Apr 2024) Co-opted Member (Jun 2024 – now)
7	Dr LO Pui Wan Henny Dr LAM Lai Na Almen	Co-opted Member (Oct 2022 – Feb 2023) Co-opted Member (Feb 2023 – Now)

### 2.2 Subspecialty training

There are six training centres under DH and one under HA under a unified training programme. There are regular trainers and trainees update meetings and seminars with different centres to enhance the interaction and arrangement of electives.

Among the 11 accredited full time trainers, one resigned and one retired in April 2024. Presently, there are 13 accredited trainers (9 full time and 4 part time) in the DBP Subspecialty. One trainee successfully passed the Exit Assessment in January 2024. One trainee joined the programme in July 2024. Two trainees are currently in the first and second year of their DBP training.

## 3. Activities of the Subspecialty of Paediatric Neurology (PN)

### 3.1 Membership of the Paediatric Neurology (PN) Subspecialty Board [November 2022 – October 2025]:

	<b>Name</b>	<b>Post</b>
1	Dr FUNG Lai Wah Eva	Chairperson
2	Dr TSUI Kwing Wan	Honorary Secretary
3	Dr CHAN Hoi Shan Sophelia	Board Member
4	Dr WU Shun Ping	Board Member
5	Dr YEUNG Wai Lan	Board Member
6	Dr KWONG Ling Karen	Immediate Past PN Chairperson

### 3.2 Paediatric Neurology Training Centres with Accredited Modules and Trainers List

(Last update: 29 August 2024)

No.	Hospitals	Trainers	Module A Hospital based PN program	Module C Neuro- rehabilitation	Module D Neuro- developmental program	Remarks
1	AHNH	Dr MA Kam Hung Dr TSUI Kwing Wan	18 months	NA	NA	
2	CMC	Dr KO Chun Hung Dr CHENG Wai Wai Dr LAU Wai Ling	18 months	3 months	NA	
3	HKCH	Dr YEUNG Wai Lan Dr FUNG Cheuk Wing Dr WONG Suet Na Sheila	3 months	NA	NA	Elective PN programme 3 months
4	KWH	Dr FUNG Tsui Hang Sharon	27 months	NA	NA	
5	PMH	Dr YAU Kin Cheong Eric Dr Grace NG	27 months	NA	NA	
6	PWH	Dr FUNG Lai Wah Eva Dr YAM Kwan Ming	27 months	NA	NA	
7	PYNEH	Dr TAI Shuk Mui Dr TSUNG Li Yan Lilian Dr LEE Wing Cheong	27 months	NA	NA	
8	QEH	Dr LAM King Fai	27 months	NA	NA	
9	QMH DKCH	Dr CHAN Hoi Shan Sophelia Dr HO Chi Chung Alvin	27 months	3 months	3 months	
10	TMH	Dr YUEN Chi Lap Dr CHAK Wai Kwong	27 months	NA	NA	
11	UCH	Dr MA Che Kwan Louis Dr CHOW Chit Kwong	27 months	NA	NA	

Total number of trainers = 23

3.3 Dr TSUI Kwing Wan, Dr KO Chun Hung, and Dr TAI Shuk Mui continue to attend the Board Meetings as Cluster Programme Directors. Their role is to report on trainees' training programs and status in their respective training centres.

#### 3.4 PN centre re-accreditation

The CSB Re-accreditation Panel Meeting was held on 30 October 2023. Eleven units were successfully re-accredited as PN training centers. TKOH did not apply for re-accreditation as their only PN trainer resigned from HA in July 2023. (Appendix A for a complete list of the accredited training centres and trainers)

### 3.5 New trainee recruitment

There were six applications for PN training in 2024 and five PN trainees were recruited. Dr CHAU Fung Yee Vienna (PYNEH), Dr CHOU Ho Yeung (QEH) and Dr FUNG Sze King Harry (PMH) commenced training on 2 July 2024. Dr LEE Zhen Cheng Jesse (UCH) and Dr WANG Yifan (UCH) will commence on 2 January 2025.

Another application from Dr YAU Tsz Yan (TKOH) will be reviewed after the integration of Paediatric services of UCH and TKOH later this year. The potential commencement date for Dr YAU is 2 January 2025.

### 3.6 PN exit assessment

No Exit Assessment was held in 2023 as there were no applications from trainees who have completed their training.

The next Exit Assessment took place on 17 October 2024.

### 3.7 Maximum training duration and interruption of training

To align with CSB direction, the maximum duration for the Paediatric Neurology training program is set at six years, starting from the recruitment date to the PN training program post-fellowship. The maximum interruption of PN training is one year.

## 4 Activities of the Subspecialty of Paediatric Respiratory Medicine (PRM)

### 4.1 Membership of the Paediatric Respiratory Medicine (PRM) Subspecialty Board (June 2022 – May 2025)

	<b>Name</b>	<b>Post</b>
1	Dr LAM Shu Yan David	Chairperson
2	Dr CHAN Yat Tung Eric	Programme Director
3	Dr CHAN Kate Ching Ching	Honorary Secretary
4	Dr CHIU Wa Keung	Board Member
5	Dr LEUNG Ngan Ho Theresa	Board Member
6	Dr KO Wai Tai Danial	Co-opted Member
7	Dr CHAU Shuk Kuen Christy	Co-opted Member

## 4.2 Trainees' update

As of August 2024, there are a total of 11 trainees.

Following the exit assessment in 2023, a total of two trainees from UCH and PWH were accredited by the College to be PRM subspecialists.

PRM training programme intake interview was held on 27 May 2024. Two candidates applied, attended and passed the intake interview. These two trainees effectively started their PRM training in July 2024.

The PRM Exit Assessment took place on 12<sup>th</sup> Sep 2024.

## 4.3 Update in trainers and training Centres

As of August 2024, there were a total of 13 trainers.

KWH has been approved to be a 30-month training centre from 29 Nov 2023, by fulfilling the 3-trainer requirement and the criteria on the clinical service and training materials.

QMH has been updated to be a 24-month training centre from 1 May 2024 due to the retirement of a trainer.

The proposal to revamp the training centre requirements for accrediting a one-trainer, 12-month training centre was developed by the subspecialty board with input from potential training centres and feedback from the CSB. The proposal was submitted to the CSB and the College for review.

## 5 Activities of the Subspecialty of Genetics & Genomics (Paediatrics) [GGP]

### 5.1 Membership of the GGP Subspecialty Board (January 2021 – December 2023)

	<b>Name</b>	<b>Position</b>
1	Dr LO Fai Man Ivan	Chairperson & Programme Director
2	Dr LUK Ho Ming	Honorary Secretary
3	Dr CHONG Shuk Ching Josephine	Member
4	Dr CHUNG Hon Yin Brian	Member
5	Dr LAM Tak Sum Stephen	Member

- 5.2 Two Training Centres were accredited for 5 years from 1 Jul 2023 to 30 Jun 2028

	<b>Accredited Training Centres</b>	<b>Accredited Status</b>
1	Clinical Genetics Service Unit, Hong Kong Children's Hospital (Changed name to Department of Clinical Genetics, Hong Kong Children's Hospital from June 2024 onwards)	30 months (July 2023 to June 2028)
2	Department of Paediatrics, Prince of Wales Hospital (PWH)	30 months (July 2023 to June 2028)

- 5.3 List of Subspecialty Trainers as 1 Jul 2023 to 30 Jun 2028

<b>Training centre</b>	<b>Name of Trainers</b>
Clinical Genetics Service Unit, Hong Kong Children's Hospital (Changed name to Department of Clinical Genetics, Hong Kong Children's Hospital from June 2024 onwards)	Dr LO Fai Man Dr LUK Ho Ming
Department of Paediatrics, Prince of Wales Hospital (PWH)	Dr CHONG Shuk Ching Josephine
Total number of trainers	3

- 5.4 Membership of the second GGP Board Members (Jan 2024 – Dec 2025)

	<b>Name</b>	<b>Position</b>
1	Dr LUK Ho Ming	Chairperson & Programme Director
2	Dr CHENG Sze Wing Shirley	Secretary
3	Dr LO Fai Man Ivan	Member
4	Dr CHUNG Hon Yin Brian	Member
5	Dr CHONG Shuk Ching Josephine	Member
6	Dr LAM Tak Sum Stephen	Co-opted Member
7	Dr HO Ka Lun Stephanie	Co-opted Member

- 5.5 GGP trainee annual review during 2024

GGP trainee annual review was successfully conducted on 19<sup>th</sup> June 2024 in HKCH.

Reviewers for this annual review were Dr Stephen Lam (HKSH) and Dr Luk Ho Ming (HKCH).

<b>GGP trainees</b>	<b>GGP Training commencement date</b>	<b>Affiliated Hospital</b>
Dr AU Wai Man	1 July 2023	HKCH
Dr CHAN Chun Ki	1 July 2023	HKCH
Dr POON Jennifer Yuen Ying	1 July 2023	HKCH
Dr YAU Lo Yee Maggie	1 July 2023	PWH

## 6 Activities of the Subspecialty of Paediatric Endocrinology (PE)

### 6.1 Membership of the PE Subspecialty Board (June 2022 – May 2025)

	<b>Name</b>	<b>Position</b>
1	Dr BUT Wai Man Betty	Chairperson
2	Dr YAU Ho Chung	Honorary Secretary
3	Dr CHEUNG Pik To	Member
4	Dr TUNG Yuet Ling	Member
5	Dr WONG Lap Ming	Member

### 6.2 Subspecialty training

The PE subspecialty training programme has commenced since January 2020. Two training centres (QEH and QMH) and one training cluster (PWH/TMH/PMH) have been accredited. The re-accreditation of training centre/cluster was conducted smoothly on 22 July 2024. HKCH submitted application of PE training centre on 29 August 2024, centre visit for accreditation was conducted on 19 September 2024.

Another round of enrollment of new PE trainees was conducted in late 2023. Three new trainees were recruited for PE training commencing on 1 January 2024. Currently there are nine trainees under training. Three trainees applied for withdrawal of training and were approved by the board.

The 2<sup>nd</sup> exit assessment was held on 27 November 2023. Prof Leena Patel from Royal Manchester Children's Hospital was the external assessor. Three trainees participated and all passed the exit assessment. So far, seven trainees have passed the exit assessment. The third PE exit assessment will be held on 2 December 2024. Prof Mehul Dattani from GOSH will be the external assessor. He was the external assessor for our first exit assessment held in November 2022.

To enhance the learning experience of the PE trainees, the training format of PE trainee study group, in collaboration with the Hong Kong Society of Paediatric Endocrinology and Metabolism, has been changed from Zoom meeting to face-to-face tutorial with senior paediatric endocrinologists commencing 2024.

To broaden the knowledge and exposure of endocrine-laboratory medicine, PE trainees would continue to join the adult endocrinologist Endocrine-Laboratory Lecture 2024-25. Six physical meetings had been arranged from 24 February 2024 to April 2025.

## 7. Activities of the Subspecialty of Paediatric Haematology and Oncology (PHO)

Membership of the PHO Subspecialty Board (Aug 2022 - Jul 2025)

	<b>Name</b>	<b>Position</b>
1	Dr CHIANG Kwok Shing Alan	Chairperson
2	Dr CHENG Wai Tsoi Frankie	Programme Director
3	Dr LEUNG Wing Kwan	Honorary Secretary
4	Dr KU Tak Loi	Member
5	Dr LI Chak Ho	Member

### 7.1 PHO subspecialty board meeting

The 5<sup>th</sup> PHO SB board meeting was held on 16 Feb 2024 in HKCH in hybrid format.

### 7.2 Trainers

As of Sep 2024, there were a total of 9 PHO trainers in Hong Kong Children's Hospital.

### 7.3 Trainees

The second batch of two trainees started their PHO training from the 1<sup>st</sup> Jan 2024. One trainee enrolled in the first batch of year 2023 had withdrawn from the training programme in Jun 2024. As of Sep 2024, there were a total of 6 trainees in the programme.

## II Miscellaneous CSB activities

1. Certificate of Accreditation of Subspecialty  
Fellows who have gone through the structured training according to the curriculum and passed the Exit assessment are eligible to quote that qualification in the subspecialties. The College will assist the application of the Fellow by verifying the training received in our College. The Medical Council of Hong Kong had communicated with our College on the title of quotable qualification of the subspecialty which is recognised by our College will hold a unified nomenclature as **"Certificate of Subspecialist Accreditation in Paediatric (*name of subspecialty*)"**.
2. The term of membership for Young Fellows in CSB was revised on 27 Dec 2023 CSB membership update. One member from Young Fellows Committee was nominated to represent and attend the CSB meeting instead of two from 1 Jan 2024 to 31 Dec 2026.
3. The terms of reference and membership of CSB was discussed and revised for the Council's endorsement in September 2024 after the revamp of the College's Articles of Association.
4. Training rotation difficulties in some subspecialties were reported in the last Council meeting. Subspecialty boards are strongly encouraged to work with their subspecialty trainees in providing a clear training path with reasonable training time frame of completion of training.
5. The Council discussed and supported the appreciation and honorarium for overseas examiners.
6. Appreciation for the external examiners in the Exit Assessment was agreed by the Council. Souvenirs including College pin and a gift valued HK \$2,000 (shipping cost inclusive) will be supported from the College. Individual subspecialty board can decide to buy thank you gift for the external assessors.
7. Programme of Paediatricians with Special Interest (PSI) and Programme of Advanced Paediatrics (PAP)  
Forum on PSI & PAP Training Pathway for FMAs was held on 30 December 2023. This forum received a wide angle of views and opinions on PSI and PAP. Participants showed more interest in PSI development especially in subspecialty areas which are not yet as accredited subspecialties in Hong Kong. The global picture is still

evolving as the general paediatric curriculum is undergoing curriculum reform and will move towards competence-based curriculum and the College will certainly incorporate these competencies in these training paths. More ideas from training units, Fellows, Members, and Associates are welcome as these proposals are still in exploring and planning stages. The opinions will bring back to CSB and the Council for further discussion and the opinions will certainly help the Council to consolidate the future plan of development of these training paths. Engagement from various training units is very important for the smooth launching in future.

8. **EPS User Requirement for Subspecialty Module.**

Given that the Committee of Subspecialty Boards (CSB) will need a new module to process the training record and approval on the E-Portfolio System (EPS) platform, an advisor for IT Subcommittee, Mr Thomas LO Shek Fai, was appointed as an advisor to overlook the EPS and to construct the new subspecialty module. Dr CHENG Chun Fai and Dr James CHENG have been working with Mr LO on content and function of the new subspecialty EPS module.

9. **The application for accreditation in the Subspecialty of Paediatric Cardiology is in progress and now in the stage of assessing eligibility of potential First Fellows and accreditation of potential training centres for paediatric cardiology and anticipation of formation of provisional subspecialty board by the 4<sup>th</sup> quarter of 2024.**

10. **The College also received the application for the accreditation of Paediatric Inherited Metabolic Medicine (PIMM) and will also go through the accreditation process if supported by the Council to proceed in the 4<sup>th</sup> quarter of 2024.**

### **III Conclusion**

The development of new subspecialty groups is further strengthened and booming in the College. We anticipate more SBs will be formed in the coming years. This will provide a wider scope of training pathways for our trainees to choose their career development.

**Prof LI Chi Kong**  
**Director of Subspecialty Boards**  
**Committee for Subspecialty Boards**

# Standing Committees

## Education Committee's Report

Chairperson:	Dr WU Shun Ping
Honorary Secretary:	Dr KWOK Ka Li Carrie
Members:	Dr CHAN Ching Ching Kate
	Dr CHAN Hin Biu Bill
	Dr CHAN Kwai Yu Winnie
	Dr CHENG Chun Fai
	Dr CHENG Wai Tsoi Frankie ( <i>ex-officio</i> )
	Dr CHENG Yan Wah
	Dr CHEUNG Chi Hung Patrick
	Dr CHEUNG Kam Lau
	Prof CHEUNG Yiu Fai
	Dr FONG Nai Chung
	Dr KU Shu Wing Albert
	Dr LEE Kwok Piu
	Dr LEE Mun Yau Florence
	Dr LEUNG Karen Ka Yan ( <i>joined EC from</i> <i>19 January 2024</i> )
	Prof LEUNG Ting Fan
	Dr LI Chak Ho Rever ( <i>joined EC from</i> <i>12 April 2024</i> )
	Dr SO King Woon Alan
	Dr TSE Wing Yee Winnie
	Dr TSOI Nai Shun
	Dr YAU Fai To Adrian
	Dr YEUNG Man Fung Gerry
	Dr YOUNG Wan Yin Betty

### 1. Membership

Dr LEUNG Ka Yan Karen and Dr LI Chak Ho Rever joined the Education Committee as from 19 January 2024 and 12 April 2024 respectively.

The term of all EC Members is extended for one year, till 31 December 2024.

## 2. Meetings

Four meetings were held between January and October 2024 (154<sup>th</sup> to 157<sup>th</sup> Meetings).

## 3. Appointment of new Course Co-ordinator of Palliative Care

The Council has appointed Dr LI Chak Ho Rever as the Co-ordinator of Paediatric Palliative Care Course.

## 4. Postgraduate Training

### 4.1 2024/25 Specialist Training Course (Course Director: Dr LEE Kwok Piu)

The course aims to provide education guidance to help trainees consolidate the knowledge, attitudes and skills which they need to acquire during their Basic Training and which the Intermediate Examination is designed to assess.

Every Paediatric Department of Hospital Authority and Child Assessment Service of Department of Health take turn to organise the teaching session with their senior paediatricians as the tutors. The course comprises of 24 interactive teaching sessions, was commenced on 17 May 2024 and will end on 7 February 2025. There are totally 30 basic trainees being accepted to the course this year. The teaching is held face to face at teaching departments and takes the format of scenario-based history taking, developmental assessment, clinical examination with real patients, video interpretation and communication followed by participants' reflection and tutors' debriefing with emphasis on clinical reasoning.

### 4.2 Child Protection Simulation Training Course (Course Director: Dr Patrick C H CHEUNG)

The course objectives include sensitising participants towards the recognition of child maltreatment, heightening it as a worldwide problem with implication to the child and the society, understanding the management of various forms of maltreatment and enhancing the necessary practical skills with special emphasis on multidisciplinary collaboration.

The course has become mandatory for paediatric trainees since 2009. The venue was relocated from the Hong Kong Academy of Medicine to the Simulation Training Centre of the Hong Kong Children's Hospital in 2019 when The Hong Kong College of Paediatric Nursing became a co-organiser.

The course emphasises multidisciplinary approach in the management of clinical situations of child abuse. It comprises pre-course study, training day lectures, class discussions, quizzes and instructor-led simulation teachings in breakout groups.

Three courses were held on 23 March 2024, 25 May 2024 and 26 October 2024. A limited number of places will be offered to learners from other disciplines such as orthopaedics, accident and emergency medicine, psychiatry, medical social work and clinical psychology.

#### 4.3 Paediatric Advanced Life Support Course (PALS) (Course Director: Dr K L CHEUNG)

The PALS Course is a mandatory component in the College Basic Training Curriculum.

Since 2020, the Course was transferred from Accident and Emergency Training Centre of Tang Shiu Kin Hospital to the Hong Kong Children's Hospital Simulation Training Centre (ChildSim). The Course is co-organised with the Hong Kong Paediatric Nurses Association (HKPNA) under the license of American Heart Association (AHA), with support by ChildSim. The Steering Committee for the PALS Course is chaired by Dr CHEUNG Kam Lau, with membership comprising Dr Maurice LEUNG, Dr MIU Ting Yat, Dr SO Lok Yee, Dr TSOI Nai Shun, Dr WONG Sik Nin, Ms Susanna LEE, Ms Ella MA and Ms TANG Sze Kit (representing HKPNA).

Starting from 2021, adapted during COVID pandemic, the PALS in ChildSim was delivered through blended learning. It is a combination of eLearning, in which a student completes part of the course in a self-directed manner online, followed by a hands-on session.

HeartCode PALS in the AHA's blended learning delivery method which delivers quality resuscitation education regardless of where providers are located and gives them more control to complete the course at their own pace.

Monthly PALS Courses were conducted to meet the training needs of our Trainees and Paediatric nurses. The dates of 2024 College PALS Courses were:

13 January; 27 February; 18 May; 6 June; 13 July; 22 August; 21 September;  
16 October

#### 4.4 Neonatal Resuscitation Program (NRP) (Course Director: Dr Alan K W SO)

The Neonatal Resuscitation Program of the American Academy of Pediatrics (AAP) has been designated as the mandatory training in Delivery Room resuscitation of newborns for Basic Trainees since 1 July 2013.

The Course is organised jointly by our College, Hong Kong Neonatal Society, Hong Kong College of Paediatric Nursing, Hong Kong Paediatric Nurses Association and Hong Kong College of Midwives under the aegis of AAP.

The local NRP Coordinating Council comprises Dr King Woon SO (Chairperson), Dr Gerry YEUNG, Prof Pak Cheung NG, Dr Kiu Lok SIU, Ms Maria CHAN and Ms Wan Ming LEE.

The classes have been held at Simulation Training Centre of Hong Kong Children's Hospital since August 2018. The maximum class size would be around 25 participants into 5 groups.

NRP involves hands-on skills training and instructor debriefing at multiple skills stations on-site, so it could not be replaced by online theory teaching. By the end of 2024, 21 classes were scheduled to provide mandatory training for all new trainees.

#### 4.5 Enhancing Sedation Safety in Children having Diagnosis & Therapeutic Procedures (Course Directors: Dr S W KU from Hong Kong College of Paediatricians Dr Vansie KWOK from Hong Kong College of Anaesthesiologists)

The course was co-organized by Hong Kong College of Paediatricians, Hong Kong College of Anaesthesiologists, Hong Kong College of Paediatric Nursing. The course design included reading, problem-based discussion, small group simulation scenario, debriefing and half day course.

The classes and learners for the last 3 years are summarized below:

Year	Number of Classes	Number of Learners	Learner (Doctor)	Learner (Nurse)
202104 – 202203	18	346	49	297
202204 – 202303	23	441	42	399
202304 – 202403	18	341	35	306

The sedation course will be reviewed after implementation of the new sedation guideline.

#### 4.6 Paediatric Palliative Care Course (Course Director: Dr Rever CH LI)

As a mandatory training component for Higher Trainees entering Higher Training after 1 July 2020, regular training courses on Paed Palliative Care were held in HK Children's Hospital Simulation Training Centre.

Two classes were held on 9 December 2023 and 27 July 2024 with 22 (18 doctors, 4 nurses) and 21 participants (13 doctors, 8 nurses) respectively.

In the course on 27 July 2024, the format was modified to become more interactive. Six training lectures were changed from face-to-face to be delivered as pre-recorded videos online with MCQ quiz. Candidates are required to complete the six online lectures and the mandatory reading material before joining the workshop. In the morning of the workshop, there were case discussion and interactive small group discussion based on the material from the training lectures. Five Simulation stations were conducted in the afternoon. Positive feedback was received from the candidates.

It is planned to continue organising two courses a year and welcome fellows and nurses to join.

#### 5. **Update Series on Child Health** (Course Director: Dr WU Shun Ping)

The Update Series on Child Health was organised jointly with the Hong Kong Paediatric Society and the Hong Kong Paediatric Nurses Association. Eight talks spanning over 4 Saturday afternoons from 13 July 2024 to 24 August 2024 was held. It was attended by about 120 attendees.

#### 6. **2023-2024 Annual Report of CME Subcommittee** (Prepared by Dr TSOI Nai Shun, Chairperson of the CME Subcommittee)

This is the twenty-eighth year since College CME Programme started in 1997 and the second year of the 2023-2025 CME cycle.

A total of 695 activities providing 1591 Category A CME points were organised by various professional organisations including the College, Hong Kong Paediatric Society and paediatrics related subspecialties.

In addition, we have accredited a total of 85 meetings from individual Fellows providing 883 Category A CME points. The Paediatric units of 12 public hospitals

continued to run regular CME meetings giving a total of 490 Category B CME points this year. In addition, three private study groups and twelve private hospitals continued to have regular programmes that provided a total of 135 meetings with a total of 188.5 Category A, B & E CME points.

This year, the College received 27 applications for Category C (publications) with 91 points approved. There were 27 applications for Category D (self-study) with 156 points approved. We have also accredited a total of 469 meetings (1707 Category E points) submitted by non-paediatric medical associations and individual Fellows for local and overseas conferences.

Following the COVID-19 pandemic, CME meetings have returned to their standard format. Consequently, the College has eliminated the requirement for dual attendance capture for online CME activities lasting more than one hour, as outlined in the 2023-2025 CME guidelines. Moving forward, all CME activities—whether virtual or in-person—will require only a single attendance record for CME credits to be awarded, regardless of the activity's duration.

In addition, with the revised 2023-2025 CME guidelines, CME points for PALS, NRP and ACLS workshops are accredited as Cat E active points under reference E4.7 of College CME/CPD guidelines instead of Cat A passive. Other similar workshops such as Child Protection, Sedation and Paediatric Palliative Care shall be updated to this category upon endorsement by College Council.

It is important to note that the Academy iCME/CPD website shall be discontinued shortly. All CME related information including review and capturing of CME activities shall be taken over by Academy eHKAM. If there are any difficulties with the eHKAM registration, please contact our College secretariat or Academy for help.

Up to August 2024, around 65% of our Fellows have not fulfilled their CME requirement. 257 Fellows have less than 60 points or 2/3 of the CME/CPD (minimum requirement for remedial), for those with more than 60 points or 2/3 of the CME/CPD requirement, 78 do have not enough Cat A points and 87 do have not enough Active points.

To facilitate the collection of attendance record from event organisers, email reminders were sent to ensure event organisers submit the attendance sheets within 4 weeks after the event, however, some of the attendance records were overdue for more than one year despite repeated reminders. Below are the attendance returns summary for 2023 as at August 2024.

	Cat A	Cat B	Cat E	TOTAL
Accredited	657	289	363	1,309
Attendance return (before reminders were sent)	430	233	197	860
Attendance return (after reminder) At the end of August 2024	493	253	224	970

Owing to the difficulty in tracing the missing attendance returns, a report listing out the outstanding attendance returns has been created to record all the missing returns, and is shared on the College website for easy tracking by the event organisers and attendees. Email reminder would also be sent to Fellows for checking their CME profile on a regular basis to validate the accuracy of the points being updated.

In 2023-2025, the CME subcommittee membership is as follows:

Chairperson:	Dr TSOI Nai Shun
Vice-chairperson:	Dr WONG Hiu Lei Lilian
Hon Secretary:	Dr LAM Shu Yan David
Members :	Dr CHAN Ngai Man
	Dr CHAN Cheong Wai Stephen
	Dr CHIU Cheung Shing Daniel
	Dr HO Che Shun Jackson
	Dr KONG Yim Fai Albert
	Dr LEE Ngar Yee Natalie
	Dr LEE Wai Hong
	Dr TSE Wan Ting Philomena
	Dr WU Shun Ping ( <i>Ex-officio Member</i> )
	Dr YAM Man Ching
	Dr YIM Sau Wing

Summary of CME Activities Accredited (2023-2024)

	Meeting organised	CME points approved
<b>Local Category A activities</b>		
Individual applications	85	883
Organisers application	695	1591
Total	780	2474
<b>Category B activities</b>		
HA Hospitals regular activities	315	490
Private Hospitals	122	161.5
Private Practice Paediatricians	13	27
Total	450	678.5

<b>Category C (Individual)</b>	27	91
<b>Category D (Individual)</b>	27	156
<b>Category E</b>		
Individual applications	29	279
Organisers applications	440	1428
Total	469	1707
<b>Overseas Individual Fellows</b>		
Category A	16	75
Category B	0	0
Category D	0	0
Category E	1	6
Total	17	81

<b>2023 – 2025 CME Cycle</b>		<b>Commencement Date</b>	<b>No. of Fellows</b>
Local	Fellows	01-01-2023 (90)*	674 (include 4 CSR)
	Fellows	01-07-2023 (75)*	3
	Fellows	01-01-2024 (60)*	22
	Fellows	01-07-2024 (45)*	5
Overseas	Parallel Recognition	01-01-2024	7
	Non-parallel Recognition	01-01-2024	15

Total Fellows participating in 2023-2025 CME cycle ^ = 726

\* Number of CME points Fellows need to complete

^ Data up to September 2024

## 7. **Best Dissertation Prize (BDP) 2024**

Twenty-nine papers submitted by candidates who passed the Exit Assessments on 18 December 2023 and 18 June 2024 were considered for the Best Dissertation Prize. The 2024 Prize was awarded to Dr HO Chung Sum Samuel for his dissertation entitled *Right Ventricular Contractile Reserve and Right Ventricular-Pulmonary Arterial Coupling Are Impaired in Long-Term Survivors of Childhood Cancers*.

## 8. **Best Young Investigator Prize (BYIP) 2024**

6 papers submitted by College Fellows who are aged 46 years or under and published between 1 August 2023 and 2 April 2024 competed for the Prize. This year, two papers were awarded the 2024 Best Young Investigator Prize, they are:

- Dr LEUNG Sze Yin Agnes for her paper *Disparities in Paediatric anaphylaxis triggers and management across Asia* which was published in **Allergy**.

Dr YU Kwong Man Clement for his paper *Cardiovascular Assessment up to One Year After COVID-19 Vaccine-Associated Myocarditis* which was published in *Circulation*, Volume 148, Issue 5, 1 August 2023; Pages 436-439.

#### **9. 2024 Paediatric Updates**

Three Paediatric Updates were organized till November 2024. They were held on 2 March 2024, 4 May 2024 and 2 November 2024. All the events were held face-to-face and very well attended.

#### **10. Curriculum Review**

The Working Group on Curriculum Review, co-chaired by Dr Winnie TSE and Dr S P Wu had finalized the new training curriculum in November 2023. The new competency-based paediatric training curriculum was adopted by the College Council on 28 November 2023, and then endorsed by the Academy Education Committee in January 2024. The new curriculum will come into effect in July 2025. Basic trainees and higher trainees starting on or after 1 July 2025 will follow the new curriculum and adopt formative assessments instead of case-logging.

In 2024 the Working Group on Curriculum Review has conducted engagement meetings with all training institutions. Moreover, three separate engagement meetings were held on 24 April 2024 (for all College officials), 25 July 2024 (for all new trainees) and 29 July 2024 (for all associates, members and fellows)

The Curriculum Review website ([hkpaedcr.paediatrician.org.hk](http://hkpaedcr.paediatrician.org.hk)) has been transformed to support the easy access to formative assessment tools. All the electronic forms for the formative assessments can be downloaded on laptops, tablets and mobile phones for use.

#### **11. Conclusion**

The Education Committee would like to thank all colleagues who have taken part in the College's educational activities as participants, teachers and instructors. We would like to seek their support in our future activities, particularly in the reform of our training curriculum.

**Dr WU Shun Ping**  
Chairperson, Education Committee  
Vice President

# Standing Committees

## Examination Committee's Report

Chairperson:	Dr SO King Woon, Alan
Honorary Secretary:	Dr LUK Chi Kong David
Members:	Dr CHAN Kwai Yu Winnie Dr LEE Kwok Piu Dr LEE So Lun Dr SHEK Chi Chiu
Ex-officio Member:	Prof LAM Hugh Simon Hung San
Co-opted Members:	Dr BAO Julianna Dr CHIM Stella Dr FONG Nai Chung Dr FUNG Lai Wah Eva Dr KO Wai Tai Dr WONG Shirley

### 1. Examination Committee Meetings

Four regular Examination Committee Meetings were held in 2023-2024. Host Examiners were appointed as follows: PWH – Dr FUNG Lai Wah Eva, PMH – Dr SHEK Chi Chiu, QEH - Dr CHAN Kwai Yu Winnie, QMH – Dr CHIM Stella for MRCPCH Clinical Examinations. Dr SO King Woon Alan was the coordinator of the Exit Assessment.

Within the year, there were a total of ten examinations / assessments held, including three Foundation of Practice, Theory & Science Examinations (FOP TAS), three Applied Knowledge in Practice (AKP) theory Examinations, two MRCPCH Clinical Examinations in March 2024 and October 2024, two Exit Assessments, and zero DCH Clinical Examination.

The Examination Committee has gone through changes in membership during mid-2024. Dr CHAN Hin Biu Bill, Prof CHEUNG Yiu Fai and Dr LEE Wai Hong stepped down from the Committee. Dr BAO Julianna, Dr CHIM Stella, Dr FONG Nai Chung, Dr FUNG Lai Wah Eva, Dr KO Wai Tai and Dr WONG Shirley were invited to join the committee as new co-opted members.

## 2. Joint Intermediate / MRCPCH Examinations

Dr SO King Woon Alan represented the College to attend the respective RCPCH Examination Board meetings in the United Kingdom. Dr SO participated in reviewing and editing examination questions to ensure appropriateness and suitability of these materials for use especially in overseas centres. The Board Meeting also focused on discussion on future plannings of clinical examinations in Hong Kong.

Since 2013, the Part I Examinations have been renamed as Foundation of Practice and Theory & Science Examination (FOP TAS), and the Part II Examinations renamed as Applied Knowledge of Practice Examinations (AKP). The format and content of these theory examinations were essentially unchanged. All written examinations have been moved to Computer-based Testing (CBT) from January 2015. Candidates can sit the three theory examinations in their order of preference and may choose to apply for Foundation of Practice, Theory and Science or Applied Knowledge in Practice as their first MRCPCH exam. Since candidates will be able to take the theory examinations in any order, the entry requirements for ALL theory papers will only be a primary medical degree. Candidates, however, must pass the three theory examinations before they can sit the MRCPCH Clinical Examination.

The scoring system of MRCPCH Clinical Examination has been changed to domain marking since Oct 2019. Candidates will be scored on several competencies or “domains” assessed across stations – rather than be provided with a single global mark at each station. It is expected that there will be improved reliability and easy identification of the candidates’ weaknesses with such changes in the marking system.

The RCPCH discontinued the three-attempt ruling for both MRCPCH Clinical and DCH Clinical examinations effective July 2012. Candidates have 7 years to complete the Clinical examination from the date they passed **all** the theory examinations, namely Foundation of Practice, Theory & Science and Applied Knowledge in Practice. There are no restrictions on the number of clinical attempts. If the candidate is not able to pass the Clinical within the 7 years, he/she has to re-sit Applied Knowledge in Practice examination in order to take the Clinical examination again.

Since 2021, the RCPCH launched the online invigilation examination option on top of test centre option in view of the COVID-19 pandemic.

In the post-COVID period, the MRCPCH Clinical Examinations in March 2024 was held with real patients. An examiner’s training session on the real patient format was conducted by Prof Leena PATEL and Dr Tina SAJJANHAR on 11 March 2024. The examination venues were set to be at PWH on 12 March and at PMH on 13 March 2024.

Change in Eligibility Criteria for MRCPCH Clinical Examination effective 1 July 2024: Applicants for entry to the Clinical Examination must be holding posts and eligible to practice in Hong Kong and have completed a period of training at least two and a half years from the date of graduation given on their diploma of medical qualification. Within a five-year period before the date of the Clinical Examination, not less than 18 months of the College accredited training and 12 months of unselected emergency paediatric patients.

Results of MRCPCH Examinations:

Foundation of Practice, Theory & Science Examination (21 June 2023)

	<i>Pass /attendance</i>	<i>Pass rate</i>
Foundation of Practice	5/7	71%
Theory and Science	4/5	80%

Foundation of Practice, Theory & Science Examination (18 October 2023)

	<i>Pass /attendance</i>	<i>Pass rate</i>
Foundation of Practice	8/13	62%
Theory and Science	12/14	85%

Foundation of Practice, Theory & Science Examination (21 February 2024)

Foundation of Practice	2/7	28%
Theory and Science	3/4	75%

Foundation of Practice, Theory & Science Examination (26 June 2024)

Foundation of Practice	9/12	75%
Theory and Science	5/9	56%

*Note: Theory examinations has been increased from 2 diets to 3 diets since 2023 to allow more flexibility for candidates. This is achieved by using online formats and reduced physical format in test centre to once per year.*

Applied Knowledge in Practice Exam (20 Sep 2023)	5/6	83%
Applied Knowledge in Practice and Theory & Science Examination (24 Jan 2024)	4/6	67%
Applied Knowledge in Practice Exam (22 May 2024)	3/10	30%
Clinical Examination (11-12 Oct 2022)	7/25	28%
Clinical Examination (12-13 Feb 2024)	7/15	47%

### 3. Exit Assessment

Two Assessments were conducted, one in December 2023 and one in June 2024. Both were held at the Hong Kong Academy of Medicine Jockey Club Building.

The results of the two Assessments were as follows:

	<i>Pass/attendance</i>	<i>Pass rate</i>
51 <sup>st</sup> Exit Assessment (18 December 2023)	5/5	100%
52 <sup>nd</sup> Exit Assessment (18 June 2024)	22/24	92%

*Assessors for Exit Assessment in December 2023 included: Dr CHEUNG Hon Ming, Dr CHIU Wa Keung, Dr KO Wai Tai, Dr Rosanna WONG, Dr Sammy WONG, Dr TSUI Kwing Wan.*

*Assessors for Exit Assessment in June 2024 included: Dr CHAN Kwai Yu, Winnie, Dr CHAN Tsz Wang Louis, Dr CHAN Yat Tung Eric, Dr CHEUNG Hon Ming, Dr CHIM Stella, Dr CHIU Wa Keung, Dr KO Po Wan, Dr KO Wai Tai, Dr KWAN Yat Wah Mike, Prof LAM Hugh Simon Hung San, Dr LEE Kwok Piu, Dr LEE Qun Ui, Dr LEE So Lun, Dr LI Chak Ho Rever, Dr MOK Chi Fung Geoffrey, Dr SHEK Chi Chiu, Dr SIU Kiu Lok, Dr TSUI Kwing Wan, Dr WONG Lap Ming, Dr WONG Man Yee Shirley, Dr WONG Ming Sum Rosanna, Dr WONG Tak Wai, Dr WU Shun Ping.*

The Examination Committee has relaxed the grace period for a Higher Trainee to sit the Exit Assessment from 2 weeks to 6 weeks with effect from the December 2019 Exit Assessment. A Higher Trainee is allowed to sit the Exit Assessment if the three-year Higher Training is expected to be completed by 31 July of the same year (for June Exit) and 31 January of the following year (for December Exit), provided that the trainee will make up for the training deficiency after the Assessment. In such a case, elevation to Fellowship will commence only after the deficient training has been completed.

In order to be qualified to apply for the Exit Assessment, it was further clarified that candidates should not have left paediatric training for over 3 years. Also, trainees should be the major contributor of their dissertations.

The criteria to be a proposer of an Exit Assessment candidate were further specified. Both the candidate's proposers must be his/her current or previous trainers who have supervised his/her higher training currently or within 3 years before the deadline of application of the Exit exam in question.

The rules for re-sitting the Exit Assessment were confirmed:

- The candidate needs to re-sit all sections
- If the candidate failed in dissertation, the paper needs to be rewritten
- If the candidate did not fail in the dissertation section, he/she may choose to submit the same dissertations with or without modification.

From 2015, dissertations submitted for the College Exit Assessments will be considered for the Best Dissertation Prize to be awarded by the College every year.

#### **4. Diploma of Child Health**

The DCH Clinical Examination has taken the OSCE format similar to that of the MRCPCH Clinical Examination. However, in the post-COVID period, there are changes in examination formats of DCH Clinical Examination which are only available for online format organised by RCPCCH, the College would like to prioritise the organisation of MRCPCH Clinical Examination until solid examination guidelines and benchmarking are available, the DCH Clinical Examination in 2023 were suspended.

With effect from the October 2017 diet, passing the Foundation of Practice (FOP) paper will no longer be a prerequisite for entry into the DCH Clinical Examination. However, candidates still need to pass the FOP paper after passing the DCH Clinical Examination in order to be awarded the DCH Diploma. The DCH Diploma will ONLY be issued when BOTH components (Theory & Clinical) are passed. Whichever component is passed first, candidates will need to pass the other component within a 7-year period counting from the date the first component is passed.

If candidates are not able to pass the other component within the 7 years, the previously passed component is no longer valid and candidates have to re-sit and pass that component before being able to apply for the other component again.

There is no limit to the number of attempts that candidates can make with regard to the DCH Clinical and DCH Theory examinations.

#### Results of DCH Examinations

	<i>Pass/attendance</i>	<i>Pass rate</i>
Clinical Examination (2024) (suspended)	/	/
Foundation of Practice (14, 15, 16, 20, 21, 22 May 2024)	/	/
Foundation of Practice (19, 20, 21, 25, 26, 27, November 2024)	/	/

*Note: DCH Clinical exams held throughout 2024 will be delivered through an online platform of RCPCCH.*

Three Active Category E CME points will be awarded to DCH examiners effective 2017.

## 5. Chairperson's message

In the year 2023/2024, the College had successfully conducted the MRCPCH clinical examinations with real patients and role players, and exit assessments to ensure the progress of basic and higher trainee.

With the retirement of our senior examiners, the College had worked closely with RCPCH in training up new MRCPCH examiners for our succession planning. Two new MRCPCH examiners (*Dr WONG Lap Ming and Dr SIU Kiu Lok*) were trained and qualified in 2023/2024.

The Chairperson would like to express sincerest gratitude to Dr CHAN Hin Biu Bill, Prof CHEUNG Yiu Fai and Dr LEE Wai Hong who retired from the Examination Committee for their dedication during these years. To prepare for a smooth membership succession process, six co-opted members were appointed to join the Committee for engagement and familiarisation with the examination logistics and arrangements.

Lastly, the Chairperson would also like to thank all host centres, examiners, college secretaries, role players and helpers for their enthusiasm and excellent efficiency. The College's examinations would not be held so smoothly without their support.

**Dr SO King Woon Alan**  
Chairperson, Examination Committee

# Standing Committees

## House Committee's Report

Chairperson:	Dr CHENG Wai Tsoi Frankie
Honorary Secretary:	Dr SOO Man Ting David
Members:	Dr CHENG Chun Fai
	Dr KO Po Wan
	Dr LEUNG Cheuk Wa Wilfred
	Prof LEUNG Nai Kong
	Prof LI Man Chim Albert Martin

### Secretariat Staffing

In 2024, Ms Candy KWOK and Mr Kelvin CHEUNG joined the College in April and September respectively. Ms Kaye WONG and Ms Carly CHAN departed from College in January and June, respectively.

### Office Issues

Regular meetings with the College Secretariat were held to enhance communication. There were bi weekly team meetings of the Secretariat updating administrative work progress. Special meetings were arranged for the important discussion items.

### Office Hardware and Environment Enhancement Exercise

A new water dispenser was purchased for staff's use at the Secretariat office. Annual carpet cleaning was conducted in June 2024 to maintain office environment hygiene and inflection control.

### The E-portfolio System

In the Secretariat office, the e-portfolio system has been used for annual subscription data management, member information tracking, trainer/trainee status tracking and trainer application approval by Accreditation Committee and Council endorsement.

**Dr CHENG Wai Tsoi Frankie**  
Chairperson, House Committee

# Standing Committees

## Membership Committee's Report

Chairperson:	Dr LEE Kwok Piu
Honorary Secretary:	Dr WONG Wai Chun Sammy
Members:	Dr CHENG Wai Tsoi Frankie Dr CHIU Wa Keung Dr KWAN Yat Wah Mike Dr CHOW Chung Mo Dr KU Wai Hung Dr LAM Yuen Yu Dr LI Chak Ho Rever Dr SIU Kiu Lok Dr POON Wing Kit Grace
Ex-officio Member:	Dr FONG Nai Chung
Co-opted Member:	Dr LAM Kee See Grace

In the year 2023/2024, thirty-one Associates were admitted to the College. Twenty-eight Members were elevated from existing Associates. Twenty-seven Members passed the Exit Assessment and were admitted as Fellows in this year. One Member and Four Associates Members resigned from College. Four Fellows changed the membership status to Overseas Fellow. One Fellow passed away in 2024.

Presently, our Memberships are as follows (as at 21 August 2024):

Fellows:	728
Overseas Fellows:	29
Members:	97
Overseas Members:	2
Associates:	94
<b>Total Membership:</b>	<b>950</b>

**Dr LEE Kwok Piu**  
Chairperson, Membership Committee

# Standing Committees

## Professional and General Affairs Committee's Report

Chairperson:	Dr HO Po Ki Polly
Honorary Secretary:	Dr LEUNG Sze Yin Agnes
Members:	Dr CHENG James Wesley Ching Hei Dr CHOW Chit Kwong Prof HON Kam Lun Ellis Dr LEUNG Karen Ka Yan Dr LEUNG Cheuk Wa Wilfred Dr LEUNG Tze Ching Vincent Dr LUI Tak Yau Stephen Dr LAM Kee See Grace Dr FU Yu Ming Dr YEUNG Yun Sang
Ex-officio Member:	Dr FONG Nai Chung
Past Chairperson:	Prof LEUNG Ting Fan

### 1. Suggested Reference Articles for Clinical Practice in Collaboration with Paediatric Subspecialty Societies

In collaboration with paediatric subspecialty societies, PGAC has provided College members with the latest information on clinical practice. We are pleased to receive lists of recommended reference articles and learning materials from the *Hong Kong Paediatric and Adolescent Dermatology Society*, *Hong Kong Society of Paediatric Gastroenterology, Hepatology and Nutrition*, *Hong Kong Paediatric Haematology & Oncology Study Group* and *The Hong Kong Society of Paediatric Respiriology and Allergy*. *Hong Kong Society of Child Neurology & Developmental Paediatrics*, *Hong Kong Neonatal Society* and *Hong Kong Society for Paediatric Immunology, Allergy and Infectious Diseases*. These are available on the College website. We express our sincere appreciation to the Presidents of subspecialty societies and their Councils for their generous support and expertise.

### 2. Newly Added Paediatric Updates on the College Website

This year, the Committee has actively collaborated with various paediatric subspecialty boards, societies, and College members to provide valuable review

articles, scientific summaries, and topic updates on a range of paediatric subjects. These resources – including articles, abstracts, and summaries – had been made available on the College website to benefit paediatric trainees and general paediatricians in Hong Kong.

In 2024, “Update Information on Clinical Practice” was newly added to the College website’s front page.

### 3. Enhancement of Professional Image

PGAC continues to promote the visibility and public image of the Hong Kong College of Paediatricians with the RTHK to hold our fifth series of live broadcasts named “精靈一點 - 香港兒科醫學院系列 V” in 2024.

The interview took place on the first Tuesday of odd-numbered months from 14:00 to 15:00 (Radio Only) and on the first Monday of even-numbered months from 13:00 to 14:00 (TV & Radio). A maximum of two interviewees participated in each session. Representatives from various paediatric subspecialty societies were invited to educate the public on common and important child health topics.

香港電台第一台《精靈一點》香港兒科醫學院系列 in 2024:

2/1/2024	認識兒童癌症：警號與治療新策略	The Hong Kong Paediatric Haematology and Oncology Study Group  Dr LIU Pak Yin Anthony Dr TONG Pui Yung Grace
5/2/2024	《新冠、流感、合胞病毒知多啲，慎防「三疫夾擊」》	Hong Kong Society for Paediatric Immunology Allergy and Infectious Diseases  Dr KWAN Yat Wah Mike Dr CHAN Wai Hung
4/3/2024	孩子身高矮小怎麼辦？兒童身高矮小和生長激素缺乏症	The Hong Kong Society of Paediatric Endocrinology and Metabolism  Dr WONG Wai Chun, Sammy Dr CHUNG Ying Ki Jacky
1/4/2024	兒童抗藥腦癇症的治療方法	The Hong Kong Society of Child Neurology & Developmental Paediatrics  Dr CHAK Wai Kwong Dr WONG Sui To

7/5/2024	懷孕期代謝病的治療和基因檢測	Hong Kong Society of Inborn Errors of Metabolism  Dr CHAN Ying Tze Viola Dr CHONG Shuk Ching Josephine
3/6/2024	兒童常見皮疹治療	The Hong Kong Paediatric and Adolescent Dermatology Society  Dr LUK Chi Kong Prof HON Kam Lun Ellis
2/7/2024	兒童心悸、心口痛及昏厥	Hong Kong Society of Paediatric Cardiology  Dr CHENG Yan Wah Vinson
5/8/2024	新生兒基因篩查	Hong Kong Society of Medical Genetics  Dr CHONG Shuk Ching Josephine
3/9/2024	新生嬰兒乙組鏈球菌感染的防治	Hong Kong Neonatal Society  Dr CHAN Mei Ching Dr CHENG Man Hin Mark
7/10/2024	自身免疫性腦炎	Paediatric Neurology Association of Hong Kong  Dr YAM Kwan Ming, Karen Dr LAM King Fai Alva
5/11/2024	什麼是小兒風濕病學	Hong Kong Society for Paediatric Rheumatology  Dr HO Chi Hang Assunta Dr YEUNG Hoi Man Roanna
2/12/2024	To be confirmed	The Hong Kong Society of Paediatric Gastroenterology, Hepatology and Nutrition  Dr WONG Ming Sum Rosanna

#### 4. Annual Social Function 2024 - Fun-day Tour to Sha Tau Kok

This year, PGAC hosted a Fun Day Tour in Sha Tau Kok for all members on 13 October 2024 (Sunday). Located in the northern New Territories of Hong Kong, Sha Tau Kok shared the border with the Yantian District of Shenzhen and was designated a border prohibition area in 1951. With the gradual opening of the district, it has since transformed into a popular destination for local day trips. Participants were invited to explore the historical landmarks of this once-restricted area. Nearly 70 College Fellows, Members and their families enjoyed the event on that day for the Annual Social Function 2024.



**Dr HO Po Ki Polly**  
Chairperson, Professional &  
General Affairs Committee

# Standing Committees

## Review Committee's Report

Chairperson:	Dr SO Lok Yee
Hon. Secretary:	Dr CHANG Kan Jane
Members:	Dr CHENG Man Yung
	Dr CHIU Lee Lee Lily
	Prof FOK Tai Fai
	Prof YEUNG Chap Yung
	Prof YUEN Man Pan Patrick

As there were no issues to be discussed, no meetings were held for year 2023-2024.

**Dr SO Lok Yee**  
Chairperson, Review Committee

# Standing Committees

## Young Fellows Committee's Report

Chairperson:	Dr CHENG James Wesley Ching Hei
Vice-chairperson:	Dr CHOW Chit Kwong
Honorary secretary:	Dr TSANG Ming Cui Michelle
Immediate past chairperson:	Dr LEUNG Karen Ka Yan
Members:	Dr AU Chi Yu Dennis
	Dr CHAN Ling Yee Francis
	Dr CHEUNG Tammy Wing Yee
	Dr LAU Cheuk Lam
	Dr LAU Shirley Wai Yi
	Dr LAW Yuet Ho Vivian
	<i>(Representative to Young Fellows Chapter, HKAM)</i>
	Dr LIU Pak Yin Anthony
	Dr LUI Tak Yau Stephen
	Dr MOK Kwai Yi Claudia
	Dr POON Wing Yiu Sarah
	<i>(Representative to Young Fellows Chapter, HKAM)</i>
	Dr SO Chi Tak Enoch
	Dr WONG Tsun Hung

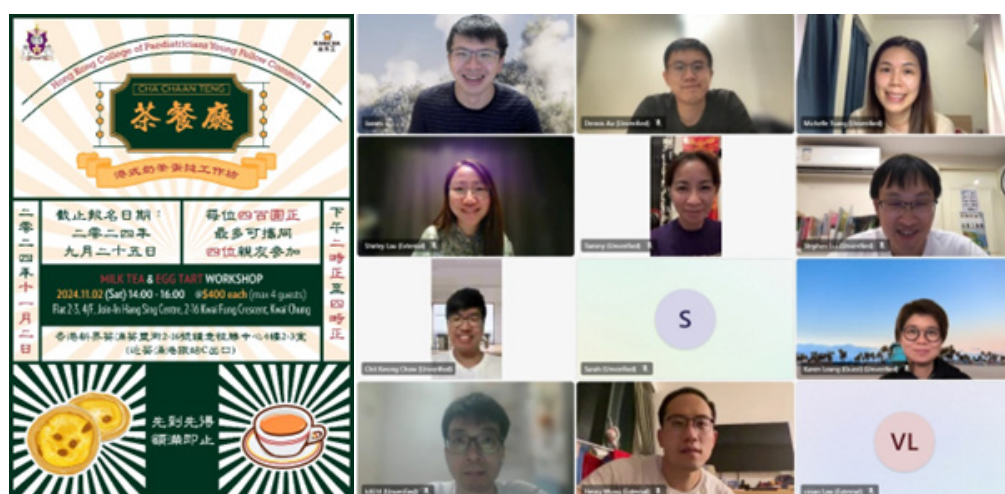
2024 has been a landmark year for Young Fellows Committee. The conclusion of the COVID19 pandemic has made way for major changes in the composition and positioning of our committee.



Our Terms of Reference was drafted and passed unanimously by the College Council early in our tenure, with the renaming and upgrading of our subcommittee into a committee directly

reporting to the College Council, with the representativeness of such changes further bolstered by the expansion of our membership to a historical sixteen members from private and public sectors across most HA hospitals. YFC members were further divided into the 5 subgroups of community engagement, external affairs, professional development, public image and social function to facilitate coordination and improve efficiency. The reorganisation also provided YFC members to participate in other college committees to enhance the integration of young Fellows into the intricacies of the college.

Ongoing projects including the collaboration with the Hong Kong Institute of Vocation Education (IVE) where our young Fellows to serve as advisors to IVE's Higher Diploma in Childcare and Education program, the Higher Diploma in Visual Communication program, and the Hans Andersen Club to created engaging animations, storybooks, and board games to illustrate various medical conditions. The finishing touches were added to the previous set of work on common infection conditions, and a new theme on child abuse and bullying was set for the incoming group of high diploma students.



As the 10<sup>th</sup> year of our committee draws to an end, two social functions have been planned including a milk tea and egg tart workshop co-organised with Kamcha, and a visit to the Government Flying Service headquarters. Dr Sarah POON and Dr Vivian LAW also volunteered to represent YFC at the Hong Kong Academy of Medicine Young Fellows Chapter, while professional talks and community service activities are also in the pipeline to be featured in the second year of our tenure.

YFC has also put focus on the engagement of members and associates of the college. In the long run we hope to find ways to work with our pre-fellows and provide mental and academic support to this group of juniors who are early in their careers.

The future is indeed bright for YFC as we foresee endless possibilities and opportunities to work with our younger generation of paediatricians. We hope to further the work of our predecessors and nurture new leaders for our college.

Yours sincerely,

**Dr James Wesley Ching Hei CHENG**

Chairperson, Young Fellows Committee

**Dr Chit Kwong CHOW**

Vice-chairperson, Young Fellows Committee

## Other Committees and Subcommittees Report

### Information Technology Subcommittee's Report

Co-chairpersons:	Dr CHENG Chun Fai Dr KO Po Wan
Honorary Secretary:	Dr CHENG Ching Hei James Wesley
Members:	Dr CHAN Chi Ngong Lawrence Dr CHAN Yau Ki Wilson Ms Lisa CHIM Dr CHUNG Hon Yin Brian Dr LAM Hugh Simon Hung San Dr LEE Pui Wah Pamela Dr LEE Kwok Piu Dr SOO Tsung Liang Euan Dr WU Shun Ping Dr WAN Hin Fan Stephen Dr TSE Wing Yee Winnie

2024 has been a fruitful year for the College in its transition to full digital workflow for administrative functions. The final step is marked by the mandated fellowship nomination via electronic means on the HKAM platform. The eps platform is ready and fully compatible in this regard for all personal data and training information submission required for the nomination process. As with all major software adoptions, the real challenge lies with the full implementation & acceptance for all the users. The eps platform has had its fair share of user difficulties arising from nonetheless non-familiarity and misunderstanding of logics and workflows of the platform. With the tireless and non-relenting efforts of the Secretariat and eps development team; issues and user difficulties have been addressed promptly as well as new workarounds devised to cater for novel unforeseen situations. We are happy to see that the general sentiment has improved as reflected by the intensity and frequency of queries and feedbacks on the eps platform passed its peak and now settles comfortably at a minimum level.

With the completion of the eps platform development, the Council commissioned the work for an eps extension project to cater for the administration and documentation of subspecialty training. As our former working partner, the Department of Anaesthesia, CUHK had opted out of the joint development of the new project (for lack of spare

manpower), the College enlisted the services from Mr Thomas LO, the software engineer who oversaw the eps platform development, to proceed as an independent contractor. The eps extension project is aimed to provide an all-electronic platform to replace the multitude of paper-based workflows and documentation of training proceedings for all current and projected subspecialty boards as well as providing oversight functions for the Director of Subspecialty Boards. The envisaged challenges of the project would be the building up of a common working core for training needs together with sets of highly customizable periphery modules to cater for the myriads of summative and formative assessment documentations required for the discrete subspecialties. To qualify for success, the formidable task needs all the detailed information inputs and full involvement and co-operation from the software development team and stake holders.

A new working post with emphasis on e-related tasks has been established for the College Secretariat. The position would be a much needed addition to help channel all such workloads and client enquires to a dedicated node thus assuring adequate; timely workup and response.

The IT Subcommittee would like to thank its members, eps and eps extension development teams and last but not the least, all members of the Secretariat for their dedicated and unfailing support to help establish the true all-e-workflow for our College.

**Dr CHENG Chun Fai**  
Co-chairperson,  
IT Subcommittee



Certified Public Accountants (Practising)  
Dick N.P. Cheng FCCA, FCPA (Practising)

General Office  
Room 1501, 15/F., Connaught Commercial Building, 185 Wanchai Road, Wanchai, Hong Kong.

Telephone: (852) 2525 0198  
Facsimile: (852) 2525 0190

十康一香  
五樂百港  
樓八灣  
一商八仔  
五業十灣  
零六五仔  
室廈號道

鄭念邦會計師樓

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
HONG KONG COLLEGE OF PAEDIATRICIANS  
( incorporated in Hong Kong with limited liability by guarantee )**

**Opinion**

We have audited the financial statements of Hong Kong College of Paediatricians (the "College") set out on pages 5 to 13, which comprise the statement of financial position as at 31st March, 2024, and the statement of comprehensive income for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements of the College are prepared, in all material respects, in accordance with the Hong Kong Small and Medium-Sized Entity Financial Reporting Standard ("SME-FRS") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") and have been properly prepared in compliance with the Hong Kong Companies Ordinance.

**Basis for Opinion**

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSA") and with reference to PN 900 (Revised) "Audit of Financial Statements Prepared in Accordance with the Small and Medium-Sized Entity Financial Reporting Standard" issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the College in accordance with the HKICPA's Code of Ethics for Professional Accountants ("the Code"), and we have fulfilled our other responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Council members and Those Charged with Governance for the Financial Statements**

The Council members are responsible for the preparation of the financial statements in accordance with the SME-FRS issued by the HKICPA and the Hong Kong Companies Ordinance, and for such internal control as the Council members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council members are responsible for assessing the College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council members either intend to liquidate the College or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the College's financial reporting process.



## DICK CHENG & COMPANY

Certified Public Accountants (Practising)  
Dick N.P. Cheng FCCA, FCPA (Practising)

General Office  
Room 1501, 15/F., Connaught Commercial Building, 185 Wanchai Road, Wanchai, Hong Kong.

Telephone: (852) 2525 0198  
Facsimile: (852) 2525 0190

鄭念邦會計師樓  
香港灣仔  
康樂道  
一百八十五  
零六五號  
室

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**  
**TO THE MEMBERS OF**  
**HONG KONG COLLEGE OF PAEDIATRICIANS**  
**( incorporated in Hong Kong with limited liability by guarantee )**

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. This report is made solely to you, as a body, in accordance with section 359(1)(a) of the Hong Kong Companies Ordinance (Cap. 622), and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Certified Public Accountants (Practising)

Hong Kong, 23rd October, 2024

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**


	<u>Note</u>	<u>2024</u> HK\$	<u>2023</u> HK\$
<b>Revenue</b>	(3)	3,191,137	1,821,330
Other revenue		2,397,328	3,572,507
Operating expenses		<u>(5,025,798)</u>	<u>(4,249,223)</u>
<b>Surplus for the year</b>	(4)	562,667	1,144,614
<b>Other comprehensive income / (expense)</b>			
Change in fair value of investments in equity instruments		406,904	(51,183)
Change in fair value of investments in debt instruments		-	(169,512)
<b>Total comprehensive income for the year</b>		<u>969,571</u>	<u>923,919</u>

The notes on pages 64 to 69 form part of these financial statements.


**HONG KONG COLLEGE OF PAEDIATRICIANS****STATEMENT OF FINANCIAL POSITION**  
**AT 31ST MARCH, 2024**

	<u>Note</u>	<u>2024</u> HK\$	<u>2023</u> HK\$
<b>Non-current Assets</b>			
Investments in equity instruments	(8)	3,129,840	2,722,936
Interest in an associate	(10)	<u>(65,972)</u>	<u>(79,677)</u>
		<u>3,063,869</u>	<u>2,643,260</u>
<b>Current Assets</b>			
Investments in debt instruments - current portion	(9)	-	1,311,931
Bank fixed deposits		10,434,490	6,592,435
Cash at bank		4,040,583	6,076,170
Cash in hand		<u>6,761</u>	<u>880</u>
		<u>14,481,834</u>	<u>13,981,416</u>
<b>Current Liabilities</b>			
Accrued charges		<u>25,000</u>	<u>73,544</u>
<b>Net Current Assets</b>		<u>14,456,834</u>	<u>13,907,872</u>
<b>Net Assets</b>		<u>17,520,703</u>	<u>16,551,132</u>
Represented by:			
<b>Accumulated Surplus</b>	(11)	<u>17,520,703</u>	<u>16,551,132</u>

The financial statements on pages 61 to 69 were approved and authorised for issue by the Board of Council members on 23rd October, 2024.

  
 \_\_\_\_\_  
 Prof. Lam Hugh Simon Hung San  
 President

  
 \_\_\_\_\_  
 Dr. Cheng Wai Tsoi Frankie  
 Honorary Secretary

  
 \_\_\_\_\_  
 Dr. Fong Nai Chung  
 Honorary Treasurer

The notes on pages 64 to 69 form part of these financial statements.

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

	<b><u>College Account HK\$</u></b>	<b><u>The H. M. Lui Memorial Fund Account HK\$</u></b>	<b><u>Accumulated Surplus HK\$</u></b>
<b>At 1st April, 2022</b>	11,056,935	4,570,278	15,627,213
Total comprehensive income for the year	<u>907,225</u>	<u>16,694</u>	<u>923,919</u>
<b>At 31st March, 2023 and 1st April, 2023</b>	11,964,160	4,586,972	16,551,132
Total comprehensive (expense) / income for the year	<u>(277,177)</u>	<u>1,246,748</u>	<u>969,571</u>
<b>At 31st March, 2024</b>	<u><u>11,686,983</u></u>	<u><u>5,833,720</u></u>	<u><u>17,520,703</u></u>

The notes on pages 64 to 69 form part of these financial statements.

**HONG KONG COLLEGE OF PAEDIATRICIANS****NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024****1. GENERAL INFORMATION**

Hong Kong College of Paediatricians (the "College") is incorporated in Hong Kong with limited by guarantee, such that under the provisions of the Articles of Association, every member shall, in the event of the College being wound up, contribute such amount not exceeding one hundred dollars as may be required to meet the liabilities of the College, for each member.

The address of its registered office and principal place of business is Room 801, Hong Kong Academy of Medicine Jockey Club Building, 99, Wong Chuk Hang Road, Aberdeen, Hong Kong. The principal activity of the College is paediatric education.

**2. SIGNIFICANT ACCOUNTING POLICIES****a) Basis of preparation**

The College qualifies for the reporting exemption as a small private company under section 359(1)(a) of the Hong Kong Companies Ordinance (Cap. 622) and is therefore entitled to prepare and present its financial statements in accordance with the Small and Medium-sized Entity Financial Reporting Standard (SME-FRS) issued by the Hong Kong Institute of Certified Public Accountants.

These financial statements comply with SME-FRS and have been prepared under the accrual basis of accounting and on the basis that the College is a going concern.

The measurement base adopted is the historical cost convention.

**b) Financial instruments**

Financial assets and financial liabilities are recognised when a company becomes a party to the contractual provisions of the instrument.

**Financial assets measured at fair value through other comprehensive income****(i) Equity instruments**

Upon initial recognition, the company can elect to classify irrevocably its equity investments as equity investments designated at fair value through other comprehensive income when they meet the definition of equity under HKAS 32 Financial Instruments: Presentation and are not held for trading. The classification is determined on an instrument-by-instrument basis.

Gains and losses on these financial assets are never recycled to the statement of profit or loss. Dividends are recognised as other income in the statement of profit or loss when the right of payment has been established, it is probable that the economic benefits associated with the dividend will flow to the company and the amount of the dividend can be measured reliably, except when the company benefits from such proceeds as a recovery of part of the cost of the financial asset, in which case, such gains are recorded in other comprehensive income. Equity investments designated at fair value through other comprehensive income are not subject to impairment assessment.

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**b) Financial instruments (continued)**

(ii) Debt instruments

Assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Interest income, foreign exchange revaluation and impairment losses or reversals are recognised in the statement of profit or loss. The remaining fair value changes are recognised in other comprehensive income. Upon derecognition, the cumulative fair value change recognised in other comprehensive income is recycled to the statement of profit or loss.

A debt investment is primarily derecognised when the rights to receive cash flows from the asset have expired, or the Company has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a "pass-through" arrangement, and either the Company has transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

At each reporting date, the Company evaluates whether the debt investments are considered to have low credit risk using all reasonable and supportable information that is available without under cost or effort. In making that evaluation, the Company reassesses the external credit ratings of the debt investments.

**c) Foreign currencies**

The reporting currency of the College is Hong Kong Dollars, which is the currency of the primary economic environment in which the College operates.

Foreign currency transactions are converted at the exchange rate applicable at the transaction date. Foreign currency monetary items are translated into Hong Kong Dollars using exchange rates applicable at the end of the reporting period. Gains and losses on foreign exchange are recognised in the statement of comprehensive income.

**d) Associates**

An associate is an entity in which the company has significant influence, but not control or joint control, over its management, including participation in the financial and operating policy decisions.

An investment in an associate is accounted for in the financial statements under the equity method. Under the equity method, the investment is initially recorded at the transaction price (including transaction costs) and is subsequently adjusted to reflect the company's share of profit or loss after the date of acquisition. The company's share of the profit or loss of the associate is recognised in the income statement. Distributions received from an associate reduce the carrying amounts of the investments.

When the company's share of losses exceeds its interest in the associate, the company's interest is reduced to nil and recognition of further losses is discontinued except to the extent that the company has incurred legal or constructive obligations or made payments on behalf of the investee.

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**e) Revenue recognition**

Revenue is recognised when it is probable that the economic benefits will flow to the College and when the revenue can be measured reliably, on the following bases:

- i) Subscriptions and admission fees income is recognised on the actual basis.
- ii) Donation income is recognised on the actual basis.
- iii) Administrative charges income is recognised on the actual basis.
- iv) Rental of College's gown income is recognised on the actual basis.
- v) Sale proceeds for College's car badges, pins and tie income is recognised on the actual basis.
- vi) Secretarial support fee income is recognised on the actual basis.
- vii) Interest income from bank deposits is accrued on a time-apportioned basis by reference to the principal outstanding and the rate applicable.

**f) Retirement Benefits Scheme**

The Company operates a defined contribution Mandatory Provident Fund Scheme (the "MPF Scheme") under the Mandatory Provident Fund Scheme Ordinance, for all of its employees. The MPF Scheme has operated since 1st December, 2000. Contributions are made based on a percentage of the employees' basic salaries and are charged to the profit and loss account as they become payable in accordance with the rules of the MPF Scheme. The assets of the MPF Scheme are held separately from those of the Company in an independently administered fund. The Company's employer contributions vest fully with the employees when contributed into the MPF Scheme.

**3. REVENUE**

An analysis of the College's revenue is as follows:

	<u>2024</u>	<u>2023</u>
	HK\$	HK\$
Subscriptions and admission fees received	1,808,675	1,671,165
Administrative charges received	5,500	27,500
Donation received	1,000,000	75,000
Rental of College's gown	350	15,900
Sale proceeds for College's car badges, pins and tie	-	1,000
Bank interest received	376,612	30,765
	<u>3,191,137</u>	<u>1,821,330</u>

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

**4. SURPLUS FOR THE YEAR**

This is stated at after charging / (crediting) the followings:-

	<u>2024</u> HK\$	<u>2023</u> HK\$
Auditor's remuneration	25,000	24,000
Council members' remuneration (note 6)	-	-
Staff costs (note 7)	1,950,151	1,827,103
Dividend and Bond Interest Income	<u>(229,995)</u>	<u>(157,405)</u>

**5. TAXATION**

No provision for Hong Kong Profits Tax has been provided in the financial statements as the College is an approved charitable institution under Section 88 of the Inland Revenue Ordinance (Chapter 112) and is therefore exempted from taxes levied under this Ordinance.

**6. COUNCIL MEMBERS' REMUNERATION**

Council members' remuneration disclosed pursuant to section 383(1) of the Companies Ordinance is as follows:

	<u>2024</u> HK\$	<u>2023</u> HK\$
Council members' fees	-	-
Other emoluments	-	-
	<u>-</u>	<u>-</u>

**7. STAFF COSTS**

	<u>2024</u> HK\$	<u>2023</u> HK\$
Salaries and allowances	1,869,524	1,750,278
Mandatory provident fund	<u>80,627</u>	<u>76,825</u>
	<u>1,950,151</u>	<u>1,827,103</u>

**8. INVESTMENTS IN EQUITY INSTRUMENTS**

	<u>2024</u> HK\$	<u>2023</u> HK\$
Investment in Listed Shares at fair value - HSBC Holdings PLC	<u>3,129,840</u>	<u>2,722,936</u>

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

**9. INVESTMENTS IN DEBT INSTRUMENTS**

	<u>2024</u> HK\$	<u>2023</u> HK\$
Investment in Bond at fair value		
- Barclays PLC FRN	-	1,311,931
	<u>-</u>	<u>1,311,931</u>
Analysed for reporting purposes as		
Current assets	-	1,311,931
Non-current assets	-	-
	<u>-</u>	<u>1,311,931</u>

**10. INTEREST IN AN ASSOCIATE**

	<u>2024</u> HK\$	<u>2023</u> HK\$
Details of the College's interest in an associate are as follows :		
Unlisted shares, at cost	1	1
Share of loss of an associate	(65,973)	(79,678)
	<u>(65,972)</u>	<u>(79,677)</u>
Summarised financial information in respect of the College's associate is set out below :		
Total assets	230,057	243,247
Total liabilities	(362,000)	(402,600)
Net liabilities	<u>(131,943)</u>	<u>(159,353)</u>
College's share of net liabilities of an associate	<u>(65,972)</u>	<u>(79,677)</u>

Particulars of the associate are as follows :

Name of associate	: Hong Kong Journal of Paediatrics Limited
Place of incorporation	: Hong Kong
Issued share capital	: HKD 2
% of equity shares held	: 50%
Principal activities	: Publishing of medical journal

The College has indicated to its associate, Hong Kong Journal of Paediatrics Limited, that they will provide the company with such financial assistance as is necessary to maintain the company as a going concern and in particular that they will provide such financial assistance as is required to enable the company to pay its other debts as and when they fall due.

**HONG KONG COLLEGE OF PAEDIATRICIANS**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH, 2024**

**11. ACCUMULATED SURPLUS**

	<u>2024</u>	<u>2023</u>
	HK\$	HK\$
College Account		
Accumulated surplus brought forward	11,964,160	11,056,935
Total comprehensive (expense) / income for the year	<u>(277,177)</u>	<u>907,225</u>
Accumulated surplus carried forward	<u>11,686,983</u>	<u>11,964,160</u>
The H. M. Lui Memorial Fund Account		
Accumulated surplus brought forward	4,586,972	4,570,278
Total comprehensive income for the year	<u>1,246,748</u>	<u>16,694</u>
Accumulated surplus carried forward	<u>5,833,720</u>	<u>4,586,972</u>
	<u>17,520,703</u>	<u>16,551,132</u>

**12. RELATED PARTY TRANSACTIONS**

(a) The College had the following transactions with its related party during the financial year:

	<u>2024</u>	<u>2023</u>
	HK\$	HK\$
Hong Kong Journal of Paediatrics Limited		
- Subsidies paid	<u>100,000</u>	<u>100,000</u>

(b) The Council members are of the opinion that the above transactions were carried out on normal commercial terms in the ordinary and usual course of business of the College.

(c) Details of accounts with the related party are set out in the statement of financial position and note (10) to the financial statements.

**13. COMPARATIVE FIGURES**

Certain comparative figures have been reclassified, where applicable, to conform with the current year's presentation.

## NEW FELLOWS

The following doctors were elected as  
Fellows of the Hong Kong College of Paediatricians  
in 2023/2024

<i>DR CHAN LONG KIU KELVIN</i>	陳朗翹醫生
<i>DR CHAN SAU CHING</i>	陳秀靖醫生
<i>DR CHAN SIN YI CINDY</i>	陳倩怡醫生
<i>DR CHAN SUK YAN</i>	陳淑欣醫生
<i>DR CHEUNG YAN SHI CLARA</i>	張燕詩醫生
<i>DR CHIU CHI YING JAIME</i>	趙芝瑛醫生
<i>DR CHUNG KA SHING</i>	鍾嘉成醫生
<i>DR CHUNG WAI HUNG</i>	鍾偉鴻醫生
<i>DR FAN ON KI</i>	樊安琪醫生
<i>DR HAU SIEW YUN</i>	侯兆恩醫生
<i>DR HO CHUN LOK</i>	何俊樂醫生
<i>DR HO CHUNG SUM SAMUEL</i>	何頌琛醫生
<i>DR KWOK WING SZE</i>	郭詠詩醫生
<i>DR KWONG YI LEE</i>	鄭伊莉醫生
<i>DR LEE YUEN LAM</i>	李沅霖醫生
<i>DR LEUNG HOI HUEN</i>	梁愷萱醫生
<i>DR LEUNG YUK CHI</i>	梁育芝醫生
<i>DR LI WAI YIN VIVIEN</i>	李慧妍醫生
<i>DR LIM QIN YING</i>	林沁穎醫生
<i>DR LING JANET WAN HEI</i>	凌允希醫生
<i>DR LU EVELYN RUOYUN</i>	陸若雲醫生
<i>DR MA JUSTIN MING YIN</i>	馬銘賢醫生
<i>DR TSANG CHI YAU ALICE</i>	曾子柔醫生
<i>DR WONG KA LIM CARLIN</i>	黃家廉醫生
<i>DR WONG LOK HEI</i>	王諾熙醫生
<i>DR WONG SIU YUI</i>	王紹銳醫生
<i>DR YUNG VIVIAN QUEENIE</i>	容君怡醫生

## NEW MEMBERS

The following doctors were elected as  
Members of the Hong Kong College of Paediatricians  
in 2023/2024

<i>DR CHAN HIU LAM</i>	陳曉琳醫生
<i>DR CHAU FUNG YEE</i>	周豐儀醫生
<i>DR CHAU HO CHING</i>	周可晴醫生
<i>DR CHAU YAN WING STEPHANIE</i>	鄒欣穎醫生
<i>DR CHENG LOK HENG KRISTA</i>	鄭樂行醫生
<i>DR CHOW HIU FUNG</i>	鄒曉豐醫生
<i>DR CHUNG LING YEE</i>	鍾令怡醫生
<i>DR HO SIN KWAN SANDRA</i>	何善君醫生
<i>DR HO WING TUNG</i>	何穎彤醫生
<i>DR KUNG CHOI KIM</i>	龔采蒹醫生
<i>DR LAM HIU CHING</i>	林曉青醫生
<i>DR LAM HIU MAN GLORIA</i>	藍曉雯醫生
<i>DR LAM KEI KWAN BRIAN</i>	林祺鈞醫生
<i>DR LAM YAU YEE</i>	林優怡醫生
<i>DR LAU CHING CHUNG JOSEPH</i>	劉正中醫生
<i>DR LEE BRYAN TSZ HOU</i>	李子浩醫生
<i>DR LEE LAI SHAN</i>	李麗珊醫生
<i>DR LEUNG JOYCE NOK SZE</i>	梁諾思醫生
<i>DR NGAI CLARA KA YU</i>	魏珈語醫生
<i>DR PANG HOI YEE ANGEL</i>	彭愷怡醫生
<i>DR RONALD ROYCE</i>	黃蔚軒醫生
<i>DR TAM HOI MAN</i>	譚凱雯醫生
<i>DR WONG CHUI HANG</i>	黃翠姮醫生
<i>DR WONG LOK TUNG JESSIE</i>	黃樂彤醫生
<i>DR WONG WAN CHING</i>	王韻清醫生
<i>DR WU CHIA YI</i>	吳嘉儀醫生
<i>DR WU HEI MAN TANIA</i>	胡曦文醫生
<i>DR YAU TSZ YAN</i>	邱芷茵醫生

## NEW ASSOCIATES

The following doctors were elected as  
Associates of the Hong Kong College of Paediatricians  
in 2023/2024

<i>DR CHAN HOI HO</i>	陳凱浩醫生
<i>DR CHENG HOI CHING</i>	鄭凱晴醫生
<i>DR HUI TSZ YUNG</i>	許芷榕醫生
<i>DR LAM TZE YUET</i>	林子悅醫生
<i>DR LEUNG HO MING ALVIN</i>	梁浩明醫生
<i>DR LEUNG WING TUNG</i>	梁穎彤醫生
<i>DR LOUIE JANINE MING RUI</i>	雷明睿醫生
<i>DR LUI OI YAN VENUS</i>	呂靄昕醫生
<i>DR NG KA YAN TRACY</i>	吳嘉欣醫生
<i>DR PANG CHUNG YAN</i>	彭頌昕醫生
<i>DR SEE MAN KIT BRIAN</i>	施文傑醫生
<i>DR TAM HO YIN</i>	譚皓彥醫生
<i>DR WAN YAN YAN</i>	溫恩恩醫生
<i>DR WAN YUET WA CHARA</i>	溫悅華醫生
<i>DR WONG HO LAM</i>	黃浩霖醫生
<i>DR WONG JOVINA HOI YIEN</i>	黃凱彥醫生
<i>DR WU CRYSTAL JI YING</i>	胡紫瑩醫生
<i>DR XIE JESSICA YING YI</i>	謝穎宜醫生
<i>DR YAM HEI TUNG</i>	任熿彤醫生
<i>DR YI JIAYING SWEETY</i>	易嘉瑩醫生
<i>DR YU WAI YAN</i>	余焯茵醫生



MRCPCH Clinical Examination  
at Princess Margaret Hospital on 13 March 2024



The Basic Medical Education Course  
organised by our College on 9 June 2024

# Hong Kong College of Paediatricians

## Terms of Reference of the Standing Committees

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## **Introduction**

The Hong Kong College of Paediatricians is one of the fifteen Colleges under the Hong Kong Academy of Medicine, which is the statutory body that accredits specialists and specialty training in Hong Kong. To ensure that the objects as listed in the Articles of Association of our College are achieved, our College relies on the support of Standing Committees, which undertake specific, continuous, regular and/or long-term tasks of the College. Historically, the Standing Committees of the College were listed and their functions described in the Memorandum and Articles of Association. With the updated Articles of Association that took effect in 2024, it was clarified that our College Council has the authority and responsibility to establish and manage the Committees and Subcommittees of our College. The overall structure and management of the Standing Committees is described in the Articles of Association. The list of current Standing Committees and their functions are described in this Standing Committee Terms of Reference document.

This document was drafted in collaboration with the chairpersons and honorary secretaries of the Standing Committees, the Committee for Subspecialty Boards and the Young Fellows Committee and approved by the College Council on 23 October 2024.

## **General principles**

To provide an overall structure for the Standing Committees, the Council has discussed and agreed on several principles:

- i. The duration of each term of members of the Standing Committees, including the chairpersons/director and honorary secretaries, should be three years, unless otherwise specified. Except for the chairpersons, the terms of all members can generally be renewed for unlimited times.
- ii. Chairpersons/director of Standing Committees should be appointed by the College Council, unless otherwise specified.
- iii. The terms of chairpersons/director of Standing Committees and Subspecialty Boards should be limited to a maximum of six years. Extensions beyond six years may only be considered with strong justifications and approval by the Council.
- iv. The honorary secretary of a Standing Committee should be nominated by the respective chairperson and endorsed by the Council.
- v. The composition and numbers of members of each Standing Committee should be defined in the terms of reference.

- vi. An *ex officio* member will be appointed to each of the following Standing Committees by the College Council: Accreditation, Examination, Committee for Subspecialty Boards, Membership and Professional and General Affairs. The *ex officio* member is usually and preferably one of the Office Bearers.
- vii. Quorum of meetings should be set at 50% of members of the Standing Committee, unless otherwise specified.
- viii. To decrease the likelihood of insufficient quorum for meetings, members are expected to achieve at least 50% attendance rate during their terms. Attendance rate should be a factor of consideration when renewing the term of an appointed member.
- ix. To facilitate and expedite the key operations of the College, the Council should consider co-opting the chairpersons/director of the following Standing Committees to the Council should they not already be Council Members: Accreditation Committee, Committee for Subspecialty Boards, Examination Committee and Membership Committee.

# Accreditation Committee

## Terms of Reference

### 1. Functions and Responsibilities

- 1.1. The Accreditation Committee is responsible for the accreditation and supervision of Basic and Higher Paediatric Training in Hong Kong:
  - 1.1.1. To accredit training institutions, training programmes, trainers and trainees
  - 1.1.2. To evaluate the training experience of doctors trained overseas applying for Certification of Specialist Registration (CSR) or Certification of Specialist Qualification (CSQ) in Paediatrics of the Medical Council of Hong Kong
  - 1.1.3. To advise the College Council on matters of policy related to accreditation in general paediatrics

### 2. Composition of Members

- 2.1. 12-16 members including the chairperson and honorary secretary
- 2.2. The College Council appoints the chairperson
- 2.3. The honorary secretary is nominated by the chairperson and endorsed by the Council
- 2.4. Membership includes an *ex officio* member also appointed by the College Council (usually and preferably one of the elected Office Bearers) and College Fellows who are consultants, senior associate consultants, or equivalent, recruited by invitation from training units (Hospital Authority, Department of Health and the Universities) and the private sector in their personal capacity

### 3. Terms of office

- 3.1. 3-year terms for all members
- 3.2. A maximum of two 3-year terms for the chairperson

### 4. Subcommittees / Specific officers

- 4.1. There is currently a Subcommittee of Individual Training
- 4.2. Other subcommittees / working groups may be formed for special tasks when required

### 5. Number of meetings and attendance requirement

- 5.1. Four times a year, generally quarterly
- 5.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office (unless they were elected to their posts)

**6. Quorum**

- 6.1. Quorum is constituted as 50% of committee members

**7. Working relationship with other Standing Committees**

- 7.1. The Accreditation Committee will keep the Membership Committee (MC) and Examination Committee updated with the accreditation results of trainees (e.g., interruption of training and retrospective accreditation), trainers and training departments for corresponding follow-up action and/or record. The College Secretariat will provide administrative support to ensure smooth workflow
- 7.2. The Accreditation Committee will collaborate with the Committee of Subspecialty Board (CSB) on the following matters:
  - i. overlapping year during Higher Training and Subspecialty Training
  - ii. expanded trainer status
  - iii. vetting of CSR or CSQ application for Paediatric Subspecialty

# Committee for Subspecialty Boards

## Terms of Reference

### 1. Functions and Responsibilities

- 1.1. To oversee paediatric subspecialty development through accreditation and training within each paediatric subspecialty
- 1.2. To supervise the operations of the Subspecialty Boards (SBs) including accreditation, reaccreditation, examination and compliance with training curricula
- 1.3. To report to the College Council and carry out duties on matters related to subspecialties as directed by the Council

### 2. Composition of Members

- 2.1. 14-20 members including the director (equivalent to the chairperson of other Standing Committees), honorary secretary, SB representatives:
  - 2.1.1 The director of Subspecialty Boards, who is appointed by the Council
  - 2.1.2 The honorary secretary, who is nominated by the director of the CSB and endorsed by the Council
  - 2.1.3 The chairpersons/representatives from each SB, the term of office is according to the term of the respective SB chairpersons/representatives
  - 2.1.4 Chairperson (or representative) from the Accreditation Committee
  - 2.1.5 One representative from the Hospital Authority Coordinating Committee (COC) of Paediatrics
  - 2.1.6 One representative from each paediatric department of the two local medical schools (may appoint other existing CSB member to represent if appropriate)
  - 2.1.7 One from the Young Fellows Committee
  - 2.1.8 One College Fellow from the private sector (to be appointed by the Council)
  - 2.1.9 One *ex officio* member appointed by the Council (usually and preferably one of the elected Office Bearers)
  - 2.1.10 Up to two co-opted members may be appointed for succession purposes

### 3. Terms of office

- 3.1. 3-year terms for all members including the director of CSB and honorary secretary
- 3.2. A maximum of two 3-year terms for the director of CSB and chairpersons of the SBs

**4. Subcommittees / Specific officers**

- 4.1. There are currently two *ad hoc* Subcommittees: Vetting Subcommittee and Assessment Subcommittee, which have separate terms of reference endorsed by the College Council
- 4.2. Other subcommittees / working groups may be formed for special tasks when required

**5. Number of meetings and attendance requirement**

- 5.1. Four times a year
- 5.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office (unless they were elected to their posts)

**6. Quorum**

- 6.1. Quorum is constituted as 50% of committee members

**7. Working relationship with other Standing Committees**

- 7.1. Workflow with Accreditation Committee on the following matters:
  - i. overlapping year during Higher Training and Subspecialty Training
  - ii. expanded trainer status
  - iii. vetting of CSR or CSQ application for Paediatric Subspecialty

# Education Committee

## Terms of Reference

### 1. Functions and roles

- 1.1. To organize and conduct scientific meetings and postgraduate training courses
- 1.2. To update the Paediatric Specialty training curriculum periodically
- 1.3. To accredit continuing medical education activities (by the CME Subcommittee)
- 1.4. To promote and support research through training
- 1.5. To publish educational materials for the medical profession  
(Note: PGAC is responsible for publishing educational materials for the public and advising the Council on clinical guidelines)

### 2. Composition of Members

- 2.1. Vice President of the College is the designated chairperson
- 2.2. Honorary secretary (nominated by the chairperson and endorsed by the Council)
- 2.3. Chairperson of the CME subcommittee
- 2.4. Chairpersons of the coordinating subcommittees of the mandatory training courses (currently five)
- 2.5. One representative each from the paediatric departments of HKU and CUHK
- 2.6. One representative from the Young Fellows Committee
- 2.7. Members appointed by the EC

### 3. Terms of office

- 3.1. 3-year terms for all members

### 4. Subcommittees / Specific officers

- 4.1. CME Subcommittee
- 4.2. Coordinating subcommittees of the mandatory training courses
  - 4.2.1. Child protection course
  - 4.2.2. Enhancing Sedation Safety workshop
  - 4.2.3. Neonatal Resuscitation Programme
  - 4.2.4. Paediatric Advanced Life Support
  - 4.2.5. Paediatric Palliative Care course
- 4.3. Specialty Training Course Subcommittee
- 4.4. Working Group on Curriculum Review
- 4.5. Credentialing Subcommittee

### 5. Number of meetings and attendance requirement

- 5.1. Four times a year.
- 5.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office (unless they were elected to their posts)

### 6. Quorum

- 6.1. The quorum is 8 members

# Examination Committee

## Terms of Reference

### 1. Functions and roles

- 1.1. To organise and conduct examinations / assessments of the Hong Kong College of Paediatricians, including but not limited to:
  - MRCPCH theory examinations (FOP, AKP & TAS Examination)
  - MRCPCH Clinical Examination
  - Diploma of Child Health Examination
  - Hong Kong College of Paediatricians Exit Assessment
- 1.2. To verify the eligibility of candidates for examinations
- 1.3. To conduct training of Examiners and Assessors
- 1.4. To liaise with the UK Royal College of Paediatrics & Child Health to align the standard of MRCPCH examinations & DCH examination

### 2. Composition of Members

- 2.1. **Membership requirements:** Fellows familiar with examination organisation and being an examiner of at least one of the College-organised examinations
- 2.2. 6 members or more, including the chairperson and honorary secretary
- 2.3. The College Council appoints the chairperson
- 2.4. The honorary secretary is nominated by the chairperson and endorsed by the Council
- 2.5. Co-opted members to be nominated & endorsed by regular members, and by yearly renewal

### 3. Terms of office

- 3.1. 3-year terms for all members
- 3.2. A maximum of two 3-year terms for the chairperson

### 4. Subcommittees / Specific officers: Nil

### 5. Number of meetings and attendance requirement

- 5.1. Four times a year.
- 5.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office (unless they were elected to their posts)

### 6. Quorum

- 6.1. Quorum is constituted as 50% of committee members

**7. Relations with other Standing Committees**

- 7.1 *Accreditation Committee* – will update the Examination Committee with the accreditation results of trainees (e.g., interruption of training and retrospective accreditation) for corresponding follow-up action and/or record
- 7.2 *Membership Committee* – should notify the Membership Committee of the completion date or expected completion date of Higher Training of each successful applicant of the Exit Assessment
- 7.3 *Review Committee* – notify the Review Committee of any changes in the examination procedures

# House Committee

## Terms of Reference

### 1. Introduction

- 1.1. The **House Committee** was formed with 6 Fellows in 1998, while the Information Technology (IT) Committee was formed on 14th September 2000 to promote the use of information technology in the College and to maintain the College website. The IT Committee started to operate under the House Committee as its subcommittee since January 2006.

### 2. Functions and roles

- 2.1. To oversee the management of the College Chamber and its facilities, and the College Secretariat (administrative staff) (including human resources and payroll review)
- 2.2. To take charge of the issuance of the College Newsletters and other materials as directed by the Council
- 2.3. To promote the use of information technology in the College and to maintain the College website
- 2.4. To procure benefits for the members of Hong Kong College of Paediatricians not covered by other committees

### 3. Composition of members

- 3.1. 6-8 members including the chairperson, honorary secretary and Executive Manager or delegate of the College Secretariat
- 3.2. The College Honorary Secretary is the designated chairperson
- 3.3. The committee honorary secretary is nominated by the chairperson and endorsed by the Council
- 3.4. The committee honorary secretary is also as the designated Editor-in-Chief of the College Newsletter

### 4. Terms of office

- 4.1. 3-year terms for all members

**5. Subcommittees / Specific officers****5.1. IT Subcommittee**

Chairperson nominated by the chairperson of House Committee and endorsed by the College Council. The honorary secretary and other members of the subcommittee are nominated by the subcommittee chairperson and endorsed by the College Council.

**5.2. Salary Review Subcommittee**

4 members (College President / Honorary Treasurer / Chairperson of the House Committee / honorary secretary of the House Committee)

**6. Number of meetings and attendance requirement**

6.1. Regular meeting once per year and ad hoc meetings when necessary

6.2. The secretariat regularly reports to the chairperson and honorary secretary of the House Committee about office workflows, office facilities, human resources and matters related to the operations of the College Secretariat every one to two months

6.3. At least 50% of meeting attendance is expected from members of the committee during his/her term of office

**7. Quorum**

7.1. Quorum is constituted as 50% of committee members for regular meetings

# Membership Committee

## Terms of Reference

### 1. Functions and roles

- 1.1. Scrutinize, examine, and consider the qualifications and experience of candidates for admission to College and change of membership status, and to advise the Council accordingly.
- 1.2. Oversee the College Secretariat to monitor the progress of collection of annual subscription fees.

### 2. Composition of Members

- 2.1. The total number of members including the chairperson and honorary secretary is 12-16
- 2.2. The chairperson is appointed by the College Council
- 2.3. The honorary secretary is nominated by the chairperson and endorsed by the Council
- 2.4. All members must be College Fellows and recruited by invitation except the Council Honorary Treasurer
- 2.5. Council Honorary Treasurer as an ex officio member

### 3. Terms of office

- 3.1. 3-year terms for all members
- 3.2. A maximum of two 3-year terms for the chairperson

### 4. Subcommittees / Specific officers: Nil

### 5. Number of meetings and attendance requirement

- 5.1. Four times a year
- 5.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office

### 6. Quorum

- 6.1. Quorum is constituted as 50% of committee members

### 7. Relations with other Standing Committees

- 7.1. *Accreditation Committee* – notify the Membership Committee of the results of accreditation of paediatric trainees (e.g., retrospective accreditation and interruption of training), trainers and training departments.
- 7.2. *Examination Committee* - notify the Membership Committee of the completion date or expected completion date of Higher Training of each successful applicant of the Exit Assessment.

# Professional and General Affairs Committee

## Terms of Reference

### 1. Introduction

- 1.1. THE PROFESSIONAL AND GENERAL AFFAIRS COMMITTEE [“PGAC”] is an established Standing Committee under the Hong Kong College of Paediatricians [“College”].

### 2. Functions and roles

- 2.1. To disseminate updates on clinical practice to members of the College
- 2.2. To promote public awareness and education about child health
- 2.3. To assist the College Council in responding to various consultation documents as a child advocate and to aid the President in communicating child care concerns to the public
- 2.4. To organize yearly social functions to promote fraternity
- 2.5. To promote the wellbeing of members of the College

### 3. Composition of Members

- 3.1. The PGAC comprises a chairperson and at least three other members, including the honorary secretary, and subject to endorsement by the Council
- 3.2. The chairperson is appointed by the Council
- 3.3. The Honorary Secretary is nominated by the chairperson of the PGAC and endorsed by the Council
- 3.4. One ex officio member (office bearer) of PGAC is appointed by the College Council
- 3.5. The nomination of the incoming PGAC members should commence at least 1 month before the end of the term of outgoing PGAC members

### 4. Terms of office

- 4.1. 3-year term for all members
- 4.2. A maximum of two 3-year terms for the chairperson

### 5. Committee Activities and Duties

- 5.1 PGAC is encouraged to regularly organize public outreach events, e.g. hosting media talks or information sessions to directly engage with the community. These events should be endorsed by the College Council.
- 5.2 The chairperson of PGAC is one of the spokespersons of the College

- 5.3 PGAC is encouraged to leverage the digital platform to develop an engaging and informative website that serves as a central hub for the College's public education efforts
- 5.4 The theme and year plan for each term will be discussed and finalised in the first meeting after the committee is formed. The activities and output will be shared in the College newsletter and the College annual report
- 5.5 The PGAC and the College should endorse changes in the structures, goals and objectives, and rules and regulations of the PGAC
- 5.6 PGAC events and activities are operated on a budget approved by the College Council

**6. Number of meetings and attendance requirement**

- 6.1. At least three times a year preferably before College Council meetings
- 6.2 At least 50% of meeting attendance is expected from members during his/her term of office

**7. Quorum**

- 7.1. Quorum is constituted as 50% of committee members

# Review Committee

## Terms of Reference

### 1. Introduction

- 1.1 The Review Committee was appointed by the Council on 9<sup>th</sup> November 1993, with the chief role to act as an impartial party to look into matters relating particularly to examinations and associated complaints. It is the designated committee to handle appeals and complaints related to other committees of the College. The College Council will make the final decision based on the assessment of the Review Committee.

### 2. Function and Role

- 2.1. To review matters arising from examination, accreditation of training and education, and any other matters directed by the Council, and advising the Council on actions to be taken
- 2.2. To follow the appeal mechanism endorsed by the College Council and handles appeals made within 6 weeks from the date of the results letter of the examinations or assessments
- 2.3. To grant and deny the request of the appellant or complainant based on technical grounds
- 2.4. In case of dispute, the chairperson shall act as the Chief Censor and shall co opt an independent committee to assess the allegations or grievances, and presents its recommendations for the discretion of the Council
- 2.5. To keep up-to-date record of the examination procedure so as to be able to deal with complaints as they arise

### 3. Composition of Members

- 3.1. At least 3 members including the chairperson, honorary secretary and College Members nominated by the chairperson, and endorsed by the Council
- 3.2. The honorary secretary is nominated by the chairperson and endorsed by the Council
- 3.3. Members of the Review Committee shall NOT be concurrent Council Members and are preferably not concurrently the members of other Committees of the College as far as possible, and member(s) of other Committee(s), if present in the Review Committee, should abstain from discussion and decision on matters of the concerned Committee(s) under review. This principle of abstinence is also applicable if there is conflict of interest between the appellant and Review Committee Members

- 3.4. Members are preferably not an office bearer of the College, as office bearers are *ex officio* members of all the Standing Committees excepting Review Committee.
- 3.5. Members shall hold office for a period of two years and shall be eligible for re appointment

**4. Terms of office**

- 4.1. 2-year term for all members
- 4.2. A maximum of three 2-year terms for the chairperson

**5. Subcommittee under Review Committee: Nil**

**6. Number of meetings and attendance requirement**

- 6.1. Meetings will be held when review of issue(s) is (are) required
- 6.2. At least 50% of meeting attendance is expected from members during his/her term of office

**7. Quorum**

- 7.1. Quorum is constituted as 50% of the number of persons in the committee

**8. Relations with other Standing Committees**

- 8.1 *Examination Committee* – should be notified by the Examination Committee of any changes in the examination procedures

# Young Fellows Committee

## Terms of Reference

### 1. Introduction

- 1.1. The Young Fellows Committee [“YFC”] is an established committee under the umbrella of the Hong Kong College of Paediatricians [“College”]
- 1.2. The College Council endorsed the setup of YFC on 8 January 2015 to better coordinate new paediatric Fellows in College activities, to connect and engage Fellows, Members and Associates of the College and to pass on the spirit and tasks of YFC year after year
- 1.3. The first meeting for YFC was held on 7 February 2015
- 1.4. YFC was previously known as the Young Fellows Subcommittee [“YFS”] and initially established under the Education Committee. It has been considered as directly under the College Council starting from 2024

### 2. Functions and roles

- 2.1. To enhance paediatric care to the community through supporting and engaging different patient-support groups, educational institutions, or charitable organisations
- 2.2. To serve as a platform for launching YFC-led activities focused on involving and connecting young Fellows of the specialty
- 2.3. To address the needs of paediatricians and trainees early in their career e.g. work-life balance, overseas conference scholarship for junior trainees, and mental well-being
- 2.4. To nurture future paediatric leaders through involvement in Council meetings, College Committees and Subcommittees, and participation in events organised by the College
- 2.5. To facilitate communication between young Fellows, Members and Associates and the College Council
- 2.6. To provide an avenue for team-building and camaraderie amongst YFC members

### 3. Composition of Members

- 3.1. A College Fellow with Fellowship obtained within the past 10 years is considered as a “young Fellow” as defined by the Hong Kong Academy of Medicine
- 3.2. The YFC consists of six to sixteen members including a chairperson, a vice-chairperson, an honorary secretary, and an immediate past chairperson
- 3.3. Young Fellows who are interested in joining YFC should be proposed and seconded by conferred Fellows of the College

- 3.4. Each term of the YFC would last for two years. The terms of office should not go beyond the member's 10-year post-conferment period (except for the immediate past-chairperson) though they are welcome to join in future YFC and College activities as a participant
- 3.5. The election of the incoming YFC members should commence at least 1 month before the end of the term of outgoing YFC members
  - 3.5.1. Should the number of nominations for the incoming YFC exceed the number of positions available, outgoing YFC members shall exercise the right to vote to decide on the final incoming YFC membership
- 3.6. The chairperson, vice-chairperson and honorary secretary are elected among the YFC members after formation of the YFC
  - 3.6.1. Each YFC member will have one vote. The candidate with the most votes for each position will be elected
  - 3.6.2. If an equality of votes would otherwise prevent the successful candidate for a vacancy from being determined, then the names of the eligible candidates who received the same number of votes must be put to further ballots until such time as an eligible candidate is elected
  - 3.6.3. If the votes are still equally divided, the chairperson (or the immediate past chairperson for the election of the chairperson) shall have the deciding vote
  - 3.6.4. The results of the election of the chairperson and vice-chairperson of YFC are subject to endorsement by the College Council
    - a) If such endorsement is not given for a certain candidate, the next candidate with the most votes shall be elected to office
    - b) If such endorsement is not given to both candidates, a re-election shall be held
  - 3.6.5. The chairperson, vice-chairperson and honorary secretary term shall end early upon the first to occur of any of the following events:
    - a) Termination of individual membership from the College; or
    - b) Resignation of individual by notice in writing to the College Council; or
    - c) Removal from duties by the College Council
- 3.7. The chairperson is strongly encouraged to stay for at least one ensuing term after completion of their term of office (in the capacity of "Immediate Past Chairperson" to enable smooth handover and transition to his/her successor
- 3.8. Each event of YFC would be dedicated to one or two of the YFC members and working hands would be recruited from young Fellows, Members and Associates of the College
- 3.9. The election procedure of the next term would be finalised towards the end of each term
- 3.10. The College President will be the Advisor of YFC

**4. Terms of office**

- 4.1. 2-year term for all members
- 4.2. The chairperson of the YFC will only serve a maximum of two 2-year terms.

**5. Committee Activities and Duties**

- 5.1. YFC members are encouraged to create dialogue and engage with different patient-support groups, educational institutions and charitable organisations so as to better serve our community while also broadening the scope of knowledge and understanding of Fellows, Members and Associates. These events should be endorsed by the College Council
- 5.2. The College will appoint a YFC representative as a co-opted Member to the Council
- 5.3. Other members of YFC are encouraged to attend, observe and are encouraged to become members of various College Committees including the Education Committee, House Committee, Membership Committee, Committee for Subspecialty Boards, Professional and General Affairs Committee
- 5.4. At least 1 member of the YFC should join the HKAM Young Fellows Chapter as a member of the governing council
- 5.5. The theme and year plan of each term will be discussed and finalised in the first meeting after formation of the YFC. Voluntary services in the form of medical education seminars, medical support to their outings or activities or medical advice to the group would be offered to different organisations. The activities and the output would be shared in the College newsletter and the College annual report
- 5.6. Changes in the structures, goals and objectives, rules and regulations should be endorsed by YFC and the College
- 5.7. YFC events and activities can be operated on a self-financed basis, approved sponsorship from outside organisations (with approval from the College Council), the Hong Kong College of Paediatricians Foundation, or on an approved budget by the College Council

**6. Number of meetings and attendance requirement**

- 6.1. At least three times a year preferably before College Council meetings.
- 6.2. At least 50% of meeting attendance is expected from members of the committee during his/her term of office

**7. Quorum**

- 7.1. Quorum is constituted as 50% of committee members

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