HONG KONG COLLEGE OF PAEDIATRICIANS SUBSPECIALTY OF PAEDIATRIC ENDOCRINOLOGY (PE)

APPLICATION FOR EXIT ASSESSMENT ON 27 November 2025 (Thursday)

Name (English) _____

(Chinese) _____

Gender (M / F): _____

Date of birth (dd/mm/yy) _____

Nationality _____

HKID Card no./ Passport no. _____

recent photo

<attach photo in jpeg/tiff format>

Office address _____

_____

Tel: _____ Fax: _____

Home address: _____

_____

Tel: _____ Fax: _____

E-mail address: _____

Present appointment: _____

Affiliations: _____

_____

Professional qualifications

Qualification	Awarding body	Date (mm/yy)

Hong Kong College of Paediatricians Fellowship number: _____

Hong Kong Medical Council (HKMC) number: _____

Working Experience / Training (Excluding internship)

- Please refer to the below documents as provided:

i) Logsheet of Minimal Clinical Experience (Appendix I)

ii) Progress summary (Appendix II)

iii) Progress Assessment of Clinical & Professional Competence (Appendix III)

I declare that the above information is true and correct.

Signature <Insert electronic signature here>

Date: _____

Proposer 1 **

Name: _____

Qualification: _____

Post: _____

Institution: _____

Address: _____

E-mail: _____

<Insert electronic signature here>

Signature: _____

Date: _____

Proposer 2 **

Name: _____

Qualification: _____

Post: _____

Institution: _____

Address: _____

E-mail: _____

<Insert electronic signature here>

Signature: _____

Date: _____

** Must be a Fellow of the Subspecialty of Paediatric Endocrinology (PE), Hong Kong College of Paediatricians

Candidate Declaration

I declare that by **19 February 2026** (12 weeks after the Exit Assessment), I will have completed at least **3 years** of Subspecialty Training in Paediatric Endocrinology (PE) to fulfill the College and eligibility requirement to sit for the Exit Assessment.

<Insert electronic signature here>

Signature: _____

Date: _____

Important notes:

1. Please submit this application form, together with electronic copies of certificates for any quotable professional qualifications, by **4 September 2025 (Thu)** to the Secretariat of the Hong Kong College of Paediatricians by email: angel.lam@paediatrician.org.hk or by post to

   Dr FU Chun Cheung – Hon Secretary, PE Subspecialty Board
   c/o Angel Lam, Secretariat Office
   Room 801, Hong Kong Academy of Medicine Jockey Club Building
   99 Wong Chuk Hang Road, Aberdeen, HONG KONG

2. To confirm your application for exit assessment, you must also submit a **portfolio** containing your:

   i) curriculum vitae*,
   ii) logsheets of Minimal Clinical Experience (Appendix I),
   iii) Progress Summary of Trainee (Appendix II),
   iv) Progress Assessment of Clinical & Professional Competence (Appendix III)
   v) Attendance record of the laboratory-endocrinology lectures

   } up to 31st July 2025 (Thu)

   together with a **cheque** in the amount of **HK$6,000** for assessment fee made payable to "Hong Kong College of Paediatricians", by the same deadline, i.e. **4 September 2025 (Thu) (postmark)**. You will be informed of College's acceptance of your application to sit for the PE Exit Assessment in due course.

   **Please include the following information in your curriculum vitae:*

   - *Clinical rotations fulfilling the requirement of PE training, and training supervisor(s) for each rotation*
   - *A representative month's work schedule and sessions related to PE training*
   - *Participation in professional meetings and conferences*
   - *List of presentations made in departmental, local and regional / international meetings*
   - *Service and guideline development*
   - *Teaching/Research experience*
   - *Certified true copies of certificates for any quotable professional qualifications*

   vi) TWO dissertations on topics related to Paediatric Endocrinology are required to be submitted as well, one of which, either a research study or case report must be published or accepted for publishing by a peer-reviewed journal. Only one paper on case report is allowed. At least one paper should be on Paediatric Endocrinology or Diabetes Mellitus (only one paper on Inborn Error of Metabolism is allowed). All should be submitted to the Secretariat by **4 September 2025 (Thu) (postmark)**.

   vii) In the event of a discrepancy in the submitted training record and the actual training undertaken by a trainee being detected, the College reserves the right to declare the assessment result as invalid and the candidate would have to re-sit the Exit Assessment after the training deficiency had been corrected.