

HONG KONG COLLEGE OF PAEDIATRICIANS

Guidance Notes

Application for Support of Temporary Medical Registration of Overseas Doctors for the purpose of Clinical Teaching in a Private Hospital

1. According to the Medical Registration Ordinance Section 14B, an application for Temporary Medical Registration (TMR) of overseas doctors for the purpose of clinical teaching in a private hospital will need the support of the Hong Kong Academy of Medicine (See Appendix I).
2. Such applications for support of TMR for overseas doctors lodged by the Medical Superintendent of a private hospital must comply with the requirements listed in the Guidance Notes approved by the Academy Council in January 1998 (see Appendix I). The application together with the relevant information should be submitted to the relevant College, which shall then make a recommendation to the Academy Education Committee.
3. The application for support by the Hong Kong Academy of Medicine for TMR for an overseas doctor undertaking clinical teaching in a private hospital should come from the hospital and signed by the Medical Superintendent or the Chairman of the relevant specialist Continuing Medical Education (CME) Committee.
4. A defined programme of clinical teaching or research should be submitted :
 - a. Detailed description of the background, objectives and outline of the clinical teaching programme and whether it is available locally in Hong Kong.
 - b. The dates and duration of the proposed engagement which should not normally be more than two weeks; applicants must take into consideration that the accreditation process takes time.
 - c. The number of local doctors who would have access to the programme. In the case of specialized procedures, information on the experience and qualifications of local doctors required to participate in the programme should also be provided.
 - d. Specify the number and type of patients or other subjects likely to be involved in the programme. State whether the patients who are the

subjects of the clinical teaching programme would be charged by the private hospital concerned for services and cost of the procedure, drug, appliance or device.

- e. Specify the procedures to be involved, potential hazards to subjects, precautions to be taken to minimize these hazards, and discomfort or distress likely to be entailed by these procedures.
- f. State the personal experience of the applicant for TMR and a full curriculum vitae of the applicant must be submitted. Where the demonstration of a special procedure performed on patients is involved, the personal experience and competency of the applicant in such procedures must be submitted with the application.
- g. If the use of a drug, appliance or device is still regarded as experimental, ethics approval must be obtained from the institution Ethics Committee or institution Review Board.

State the manner in which the patients consent will be obtained; information leaflets to patients and consent forms in both English and Chinese should be submitted where appropriate.

- h. If the project involves the use of a drug, appliance or device, state its exact regulatory status, i.e., whether it is registered in Hong Kong, or a Clinical Trial Certificate or Exemption or a Product Licence, is obtained. In the case of an appliance or device state if it is approved by a regulatory body overseas, such as the FDA, for use in humans. Is the study sponsored or initiated by an industrial company? What arrangements, if any, for compensation in the event of injury to subjects (where there is no fault) have been made?

In the case of a pre-marketing study of a drug initiated or sponsored by an industrial company, the company should provide a written statement that it accepts the Guidelines: Clinical trials - compensation for medicine-induced injury, of the Association of the British Pharmaceutical Industry (ABFI) (1983) or the Association's code of practice for research on healthy volunteers or the equivalents in other countries, as appropriate.

Where a study is undertaken on patients with a marketed drug for an indication not yet licensed, the drug company should accept liability for injury.

- i. State the financial arrangements including sponsorship from pharmaceutical industry, governmental or non-governmental agencies, learned medical societies, course fees, teaching honorarium and other remunerations to the teacher.
 - j. The applicant is advised to submit any additional material and information which may facilitate our College in the processing of the application.
5. Upon receipt of the application for support of TMR by the College Secretariat, the information will be sent out for review by three specialists in the area (preferably one from the two Universities, one Hospital Authority specialist and one specialist practising in the private sector) and two Fellows of the College practising in other specialty areas. The application together with the submitted information and reviews by local specialists will be scrutinized by members of the Accreditation Committee of our College. The recommendation by the Accreditation Committee will be approved by our College Council who will then make a recommendation to the Education Committee of the Hong Kong Academy of Medicine.