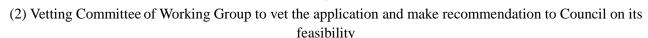
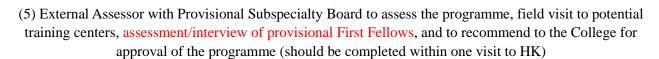
Procedures of Vetting Application for Accreditation from Subspecialty Groups

(Interim Guidelines as at 24 August 2011, subject to further modifications when necessary)

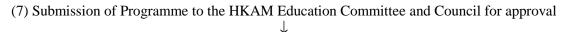
(1) Subspecialty Group to submit application of programme duly endorsed by 2 external referees



- Announce to College Fellows for alternative proposal/objection
- Invite listing of provisional First Fellow applications
- (3) Council to approve the commencement of accreditation procedure
- (4a) Assessment Committee to vet and produce the list of provisional First Fellows
- (4b) Formation of Provisional Subspecialty Board
- (4c) Appointment of External Assessor by College Council (cost to be borne by College)
- The Board should consist of 7-8 members: 5 Fellows to be nominated by Subspecialty Group from the list of Provisional First Fellows, preferably including representatives from HA, DH, Universities and private sectors; plus 1 College Fellow not from that subspecialty to be appointed by Council, preferably from the Working Group; plus where appropriate 1 counterpart from related subspecialty of Sister Colleges; plus 1 External Assessor)
- The proposed membership will be announced to all provisional First Fellows for comment before Council's approval
- The Provisional Subspecialty Board should be approved by College Council (Functions of Provisional Subspecialty Board: to coordinate with the External Assessor to vet the programme and the list of First Fellows; to conduct accreditation visits to training centers and to recommend and report to the College Council)



(6) Submission of the training programme and list of 1st Fellows to College Council for approval



(8) Application to the Medical Council of HK for listing as a Paediatric Subspecialty Register and for quotability of FHKCPaed (subspecialty)

(9) Formation of Subspecialty Board in accordance to the governance and rulings as stipulated in the College's "Guidelines and Criteria for Accreditation of a Paediatric Subspecialty Training Programme"

(10) Subspecialty Board, in coordination with the External Assessor, to accredit training programmes, including programme director, training centers and trainers

- (11) Announcement of the date of starting of formal training programmes
- This should be within 24 months after establishment of the Subspecialty.
- College should cease to admit First Fellows after that date.
- Remedial training programme is available for Fellows having substantial subspecialty experience but not meeting admission criteria at the cut-off date